



Arunodaya Dnyan Prasarak Mandal's
**Women's College of Arts, Commerce
and Home Science, Jalgaon**

**PROCEDURES AND POLICIES FOR MAINTAINING
AND
UTILIZING PHYSICAL, ACADEMIC AND SUPPORT FACILITIES**

The college constitutes the college development committee that deliberates each year on the procedures and policies for maintaining and utilizing physical, academic and support facilities at the campus.

Utilization of Physical/Academic/Support Facilities:

An educational institution must have adequate infrastructure to impart quality education. The college management is very supportive and visionary to develop the infrastructure according to requirement.

Classrooms and Laboratories:

The college has 19 classrooms with proper ventilation. The nine classrooms are having ICT facilities. The Timetable committee prepares timetable in such a way that confirms maximum utilization of facilities. There are two seminar halls with ICT facilities and Audio and Video facility. The college has Geography and English Language Laboratories. Along with it has ICT/Computer Lab equipped with ICT Facilities for students.

Library and Sports Facilities:

The college has established an indoor facility with one badminton court and one table tennis. It also has a playground for volleyball, baseball, skipping and tug of war. The college has a central library with text books, reference books, encyclopaedia, Journals, newspapers and general books etc.

Maintenance of Physical/Academic /Support Facilities:

The Principal of the college supervises proper cleaning and maintenance of the classrooms. The classrooms, Laboratories and Language lab are cleaned regularly by the appointed staff. The Electrical and Electronic components are checked and maintained by the same staff.

The college appoints coach/attendant who looks after the indoor sports hall and the ground under the guidance of the Principal and the Sports Committee.

The college has a library committee to prepare a budget for maintenance and purchase for the library. There is a fire extinguisher in the library. The library has an attendant to look after proper maintenance and cleanliness of the library.

The entire infrastructure of the college is maintained through the financial aid provided by the College Management and grants received by Govt. funding agencies. The college hires staff for lavatory cleaning.

The college has installed Solar Power System as well as Electrical Generator for continuous power supply. Besides the college has an Annual Maintenance Contract with electronic vendor.



Dr. Jayashri Nemade
Principal