

# Yearly Status Report - 2018-2019

Part A			
Data of the Institution			
1. Name of the Institution	ARUNODAYA DNYAN PRASARAK MANDAL'S, WOMEN'S COLLEGE OF ARTS, COMMERCE AND HOME SCIENCE, JALGAON.		
Name of the head of the Institution	Dr. Jayashri M. Nemade		
Designation	Principal		
Does the Institution function from own campus	Yes		
Phone no/Alternate Phone no.	02572250203		
Mobile no.	9423487555		
Registered Email	adpmwcjal@gmail.com		
Alternate Email	jmnemade@gmail.com		
Address	Near Khwajamiya Road		
City/Town	Jalgaon		
State/UT	Maharashtra		
Pincode	425001		

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Satish Gulabrao Jadhav
Phone no/Alternate Phone no.	02572251303
Mobile no.	9823126261
Registered Email	satishjadhavsndtjal@gmail.com
Alternate Email	adpmwcjal@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	<u>http://www.adpmwc.ac.in/igac/AQAR_20</u> <u>17-18.pdf</u>
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website:	

# 5. Accrediation Details

Weblink :

Cycle	Grade	CGPA	Year of Validit		dity
			Accrediation	Period From	Period To
1	В	73.50	2004	03-May-2004	02-May-2009
2	В	2.29	2014	21-Feb-2014	20-Feb-2019

# 6. Date of Establishment of IQAC

11-Jun-2005

lender201819.pdf

http://www.adpmwc.ac.in/Images/AnnualCa

# 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture			
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	

Edited and published book,	01-Feb-2019 1	32	
Edited and published book,	01-Feb-2019 1	29	
National Level Seminar on Industrialization and Socio-Environmental Issues	25-Feb-2019 1	68	
National Level Seminar on Intellectual Property Rights: Nature and Problems	23-Feb-2019 1	85	
Arranged Computer Awareness Workshop	11-Jan-2019 2	18	
Organized Inter Collegiate Sports Tournament	10-Aug-2018 2	360	
Submission of AQAR 2017-18 to NAAC	31-Dec-2018 1	7	
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# 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
institution	National Seminars	ICSSR, New Delhi	2019 01	225000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The IQAC submitted and got sanctioned two proposals for National Seminars to the ICSSR and received 2.25 lakh from ICSSR, New Delhi.

The IQAC took initiative in publication of 02 books with ISBN numbers.

The IQAC took initiative in organizing Intercollegiate Sports Tournaments.

The IQAC made provision for the 10 faculty LMS teaching learning course of MHRD

The IQAC took initiative in organizing lecture series of the faculty on Historical National Leaders

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To participate in cultural programmes	Team participated in Regional Yuva Mahostav at Nashik
Arrange visits/educational tours for Students toHave field experience	Arranged tour at Toranmal: a hill Station Geography and Economics Dept visited Soyo System and Kiran Pipes Ind. Jalgaon Dept of Sociology visited Remand Home, and Jalgaon Dist. Milk Federation, Jagaon
To participate in various Inter CollegiateTournaments	College team participated in Intercollegiate Tournaments during 10 to 11 August, 2018
Arranged Competitions	Competition on 'Mala Avadlele Pushtak'
To organize Free Medical Check-up Camp	Free Medical Camp NSS Department in collaboration with Rotary Club Jalgaon
Tree Plantation	Tree Plantation During Van-Mohostav in the college campus by NSS Volunteers (July 1, 2018)
To observe important National and International Days.	<pre>o `International Yoga Day' (June 21, 2018) o SNDT Women's University, Mumbai o Foundation Day(July 5, 2018) o `Independence Day' (August 15, 2018) o `SadbhawanaDiwas' (August 20, 2018) o Hindi Day (14 Sept, 2018)o `NSS Foundation Day' (Sept 24, 2018) o `National Integration Day'(October 31, 2018) o `Constitution Day' (Nov 26, 2018) o `AIDS Divas'(Poster Exhibition- Dec1, 2018) o `Republic Day' (Jan 26, 2019) o `International Women's</pre>

	Day'(March 8, 2019) o `Matrubhasha Din'(Marathi Divas)(February 27, 2019)
To organise National Level Seminar on Industrialization and Socio- Environmental Issues in the month of February, 2019.	The college organised National Level Seminar on Industrialization and Socio- Environmental Issues on 25 February, 2019
To organise National Level Seminar on Intellectual Property Rights: Nature and Problems probably in the month of February, 2019.	The college organised National Level Seminar on Intellectual Property Rights: Nature and Problems on 23 February, 2019
To organize intercollegiate sports tournaments of Throw Ball, Chess, Yoga, Carrom and Tug of War	The college organised intercollegiate sports tournaments of Throw Ball, Chess, Yoga, Carrom and Tug of Warduring 10 to 11 August, 2018
Viev	v File
14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
Executive Council	30-Nov-2019
<ul> <li>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</li> <li>16. Whether institutional data submitted to AISHE:</li> </ul>	No Yes
Year of Submission	2018
Date of Submission	24-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has registered its name in the MIS System and has appointed Sr. Clerk Mr.Mahendra P. Chaudhari as a Nodal Officer. The college does regularly upload its data on the MIS Portal in the prescribed format. Hence, the institutional data on the two modules, namely Staffing Information and Academic Information is uploaded. The Staffing information includes the data on details of the institutional

information contains information on the research activities of faculty members such as no. of Ph. D. holders, projects undertaken by the faculty, no. of seminars and workshops organized and attended by the faculty. The next module informs about the teaching and learning recourses available in the library, details of examination, the breakup of fees received, and expenditure of plans schemes. Each year the affiliating university nodal officer ensures that the complete data required for MIS System is uploaded on the MIS Portal. Accordingly, he issues the certificate with that effect.

### Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution takes necessary initiatives for effective curriculum delivery such as availability of curriculum, syllabus, textbooks, reference books, audiovisual aids, general classroom, ICT enabled classroom, etc. The college deputes the teachers to attend workshops, orientation on new syllabus, preparation of question banks organized by the Board of studies in respective subjects. The teachers are also encouraged to participate in seminars, workshops, conferences, and orientation, refresher courses to update themselves in recent trends in teaching-learning and research. The Principal constitutes time table committee at the beginning of each academic year for the preparation of a common time table and allotment of classrooms. From this time-table, each department prepares departmental and individual time table, HoD distributes the workload. • Academic Calendar Committee: The committee prepares an Academic Calendar that indicates the dates of commencement and end of each semester, internal examination, submission of project work, examination Schedule, date of particular co-curricular and extra-curricular activities, and events organized by various departments and Committees. • Departmental Meetings: Each Head of the department holds meetings with his colleagues to make a departmental time table, individual time table, list of required textbooks, reference books, journals and submit it to the librarian. Accordingly, he orders the books and keeps them in separate sections. • Teaching Plan: Each academic year faculty member prepares semester-wise teaching plan as per the university guidelines, topics, credits, required periods, evaluation pattern and etc. • Memorandum of Lectures: Each faculty member keeps a record of his daily teaching such as topics, lectures, activities, tests, holidays, leaves, etc. in a memorandum in the prescribed format. The record sheet is submitted weekly. The principal and head of the department monitor the progress of the teaching-learning and evaluation. • Weekly Progress Teaching Report: There is a prescribed form in the memorandum for recording weekly information about classes taken, methods used by teachers, required periods, etc. This filled-in form is submitted to the principal and these sheets are maintained as a record. It is an important monitoring tool for the effective implementation of curriculum and teachinglearning transactions. • Teaching Pedagogy: Along with the conventional methods including lecture, chalk, and talk, question-answer. Teachers also make use of

recent ICT-enabled teaching-learning methods. In order to update themselves faculty undertake LMS and Edmodo teaching-learning methods. • Principal and IQAC Monitoring: The Principal and IQAC monitor the overall academic activities and feedback from students. It helps to sort out the difficulties in the curriculum implementation.

1.1.2 - Certificate/	Diploma Courses int	roduced during the	academic year		
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Communicat ion Skill in English	0	06/08/2018	30	-	Skill Development
Communicat ion Skill in Marathi	0	31/07/2018	30	-	Skill Development
Communicat ion Skill in Hindi	0	01/08/2018	30	-	Skill Development
Pre- Marital Counselling	0	02/08/2018	42	-	Skill Development
Tailoring Training Course	0	03/08/2018	35	Employabil ity	Skill Development
Basic Computer Course	0	04/08/2018	15	Employabil ity	Skill Development
.2 – Academic Fl	exibility				
1.2.1 – New progra	mmes/courses intro	duced during the ac	ademic year		
Programm	ne/Course	Programme Sp	pecialization	Dates of In	troduction
N	ill	(	)	N	ill
		No file u	uploaded.		
•	es in which Choice B f applicable) during t	•	(CBCS)/Elective	e course system impl	emented at the
	mmes adopting CS	Programme Sp	pecialization	Date of imple CBCS/Elective	
	BA	Eng	lish	18/0	6/2018
	BA	Hir	ndi	18/0	6/2018
	BA	Mara	athi	18/0	6/2018
	BA	Geogr	raphy	18/06/2018	
	BA	Econo	omics	18/06/2018	
	BA	Socio	ology	18/0	6/2018
1.2.3 – Students er	nrolled in Certificate/	Diploma Courses ir	ntroduced during	the year	
		Certific	cate	Diploma	Course
1					

Value Added Courses	Date of Introduction	Number of Students Enrolled	
Communication Skills in English	06/08/2018	30	
Communication Skills in Hindi	31/07/2018	30	
Communication Skills in Marathi	01/08/2018	30	
Pre-Marital Counseling	02/08/2018	42	
Tailoring Training Course	03/08/2018	35	
Basic Computer Certificate Course	04/08/2018	15	
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3.2 – Field Projects / Internships und	er taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships	
BA	FC IV Environmental Studies	128	
BA	CAPC IV Introduction to Early Childhood Education [Practical]	13	
BA	CAPC VI Management of Child & Youth Centre [Practical]	13	
BA	DC XII Geography Practical Part - I	11	
BA	DC XII Geography Practical Part - II	11	
	<u>View File</u>		
– Feedback System			
1.1 – Whether structured feedback re	eceived from all the stakeholders.		
tudents		Yes	
eachers		Yes	
mployers		Yes	
lumni		Yes	
arents		Yes	
1.2 – How the feedback obtained is t aximum 500 words)	peing analyzed and utilized for overall of	development of the institution?	
eedback Obtained			
) Students Feedback Analy	sis Report On analyzing the	feedback from 32 studeni	

curriculum, the adequate facilities, necessary help from teaching and nonteaching staff, availability of sports, library and internet, etc. Action Taken Report Sr. No. Suggestions Action Taken 1 Introduction of post-graduation Applied for Post-graduation in Geography and Marathi. 2 Appointment of regular sports coach Appointed Part-Time Sports Coach 3 Appointment of security guard Appointed a security guard. 4 Increase the number of beneficiaries of Cycle Bank Scheme Extended the scheme for more students 2) Teachers Feedback Analysis Report Feedback on the curriculum from fourteen teachers was collected through a questionnaire. It consisted of nine questions generally about comparison with other universities, inculcation of life skills, social sense, employability, the scope of use of ICT, and the students' all-round development. Courses like child development, cultural heritage, and environmental awareness are compulsory and they enrich the learning experiences of the students. Action Taken Report Sr. No. Suggestions Action Taken 1 Introduction of Junior College Got permission to start Junior college in Arts, Commerce Science 2 Introduction of Commerce Faculty Got permission to introduce Commerce Faculty 3) Employers Feedback Analysis Report The committee collected feedbacks from ten employers. They were asked about the overall performance of our alumni working in their business enterprise. They also admired their punctuality, hard work and the ability to handle challenging situations. Action Taken Report Sr. No. Suggestions Action Taken 1 Advanced Soft Skills Introduced Communication Skills in English, Hindi and Marathi. 2 To Start Enrichment Courses Suggestion accepted and put before the management 4) Alumni Feedback Analysis Report The committee collected feedbacks from alumni.. Most of the alumni responded that the institution took great efforts for their overall development. The facilities in the library and financial aids scheme also proved beneficial for them. Action Taken Report Sr. No. Suggestions Action Taken 1 Special Ladies Room Modification Modify as per suggestions. 2 Sanitary Pad Machine and Mirror in the Ladies room Provided 3 Introduction of Professional Courses Introduced 4 Organisation innovative activities for the alumni The institution has decided to involve alumni in 'Aap Ki Aadalat' and 'Yuti Forum' activities. 5) Parents Feedback Analysis Report The Parent-Teacher Association arranges semester wise meetings. In these meetings, parents express their satisfaction over the progress made by their wards because of the efforts taken by the college. They provide us feedback in the informal as well a formal manner which we take seriously and implement their suggestion. Action Taken Report Sr. No. Suggestions Action Taken 1 Security Guard The institution has appointed a security guard 2 CCTV Camera The institution has installed CCTV camera 3 Increase the number of beneficiaries of Cycle Bank Scheme The college has extended the scheme for more students

# **CRITERION II – TEACHING- LEARNING AND EVALUATION**

### 2.1 – Student Enrolment and Profile

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English	11	11	11
BA	Hindi	24	24	24
BA	Marathi	24	24	24
BA	Geography	23	23	23
BA	Economics	22	22	22
BA	Sociology	24	24	24
	-	<u>View File</u>	-	

2.1.1 – Demand Ratio during the year

=	Student Dive	rsity						
2.2.1 – Student - Fu	Ill time teache	r ratio (curre	nt year data	)				
Year	Number o students enro in the institut (UG)	olled studer tion in the	mber of hts enrolled institution (PG)	Numbe fulltime tea available institut teaching o course	achers in the ion nly UG	Numb fulltime te available institu teaching cours	eachers e in the ution only PG	Number of teachers teaching both UG and PG courses
2018	287		Nill	1	7	Nj	i11	17
2.3 – Teaching - L	earning Proc	cess						
2.3.1 – Percentage earning resources e		-	effective tea	ching with L	earning	Managem	nent Syst	tems (LMS), E-
Number of Teachers on Roll	Number o teachers us ICT (LMS, Resources	ing res e- av	Fools and sources railable	Number o enable Classro	ed	Numberc classro		E-resources and techniques used
17	15		3	9	)	Ni	i11	44
		View File	e of ICT	Tools an	d reso	ources		
	View	File of	<u>E-resour</u>	<u>ces and</u>	techn:	iques us	<u>sed</u>	
2.3.2 – Students me	entoring syster	m available i	n the institut	tion? Give c	letails. (	maximum	500 wor	ds)
regards to acade	mic guidance,	, the teachin	nformal ways g staff provid	s as a conti des mentori	nuous p ng supp	rocess in a ort on use	academic ful refere	social support and c learning. With ences for reading mission process
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	Chavan	Professor	(Kshatriya Mali Sam ajSudharanaMandal, Maharashtra, Madhya Pradesh Gujarat)			
2018	Ms.Dimpal S. Patil	Assistant Professor	Bharat GauravPuraskar (Best Citizen Publishing House, New Delhi)			
	<u>Vie</u> w	<u>/ File</u>	•			
2.5 – Evaluation Process and Reforms						
2.5.1 – Number of days from the year	the date of semester-end/ ye	ear- end examination till the	declaration of results during			

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	01	Sem VI	22/03/2019	04/04/2019
		<u>View File</u>		

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The process of internal assessment is communicated to the students well in advance, and they are informed about the evaluation pattern to ensure strictness and transparency in the internal assessment. The rules and regulations of University about the internal and external examination are communicated to the students in the college prospectus. The circulars regarding these examinations by the university are displayed on the notice board. 1. The college has an examination committee to carry out these examinations smoothly. 2. The subject teachers show the answer books to the students in the classroom for self-evaluation and improvement of their performance. The students can interact with the teacher to resolve grievances if any. 3. The fieldwork, visit reports, and project works are strictly monitored by the subject teachers. 4. Viva-voce based on practical work is carried out for the evaluation. 5. The subject teachers ask different oral question during lecture in order to prepare the students for future oral examinations. 6. The students failed in internal assessment (seminar, Home Assignment) are allowed to reappear for the same. 7. The college administration has given freedom to the subject teachers to select the method of internal evaluation to have the variety in the methods of internal examination and evaluation which includes: ? Multiple choice question tests ? Unit test ? Home Assignments ? Seminars ? Class test ? Surprise test ? Project report ? Oral tests ? Classroom behaviour ? Overall performance

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college forms a committee to prepare an academic calendar. The college adheres to the academic calendar for the effectiveness of the process of teaching-learning and evaluation. The Principal holds staff meetings at the beginning and the end of each semester to convey and discuss the pros and cons of the functioning of the system. • Departmental meetings are held regularly to discuss planning, organization, and implementation of activities related to CIE. • The teachers prepare semester-wise teaching plans concerning the subject with due consideration of the Continuous Internal Evaluation. • The university provides the schedules of external examinations, generation of online examination forms, online submission of the forms, generation of the seat numbers, admit card, entry of internal and practical marks on E-Suvidha portal, tentative date of commencement of the CAP, and tentative date of declaration of the results. • The college exam committee prepares the schedule of the internal exam. Internal evaluation is carried out by organizing seminars, tests, projects, oral, group discussions, unit tests, etc. • The students can opt from group discussion, seminar, or home assignments allocated to them by the concerned department. The department prepares the schedule to organize Group discussions, Seminars,s and Home assignments within the time stipulated by the college exam committee. • The teachers maintain the record of planning, execution, and evaluation of departmental activities. • The college organizes a Centralized Assessment Program for the first-year undergraduate examination as per the framework given by the university.

# 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

### http://www.adpmwc.ac.in/Out comes.htm

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage			
01	BA	-	62	57	91.93%			

### View File

# 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.adpmwc.ac.in/2021/SSS-18-19.pdf

# **CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

# 3.1 – Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year		
Nill	0	0	0	0		
No. Sele unlocked						

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# 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual property rights: nature and problems	Economics Geography	23/02/2019
Industrialization and socio-environmental issues	Sociology	25/02/2019

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innov	vation	Name of	Awardee	Awarding	J Agency		Date of a	ward	(	Category
0			0		0		Ni	11		0
				No file	upload	led.				
3.2.3 – No. of Inc	ubation of	centre cr	eated, start-	ups incubat	ed on ca	mpus o	during the	e year		
Incubation Center		Name Sponsered By			e of the rt-up	e Nat	ure of Start- up	Co	Date of	
0		0		0		0		0		Nill
				No file	upload	led.				
3.3 – Research I	Publicat	tions an	d Awards							
3.3.1 – Incentive	to the tea	achers w	ho receive r	ecognition/a	awards					
:	State			Natio	onal			Interna	atior	nal
	0			C	)			(	0	
3.3.2 – Ph. Ds av	varded d	uring the	year (applic	able for PG	College	, Rese	earch Cen	ter)		
1	Name of	the Depa	artment				Number of	of PhD's Awar	ded	
		0						Nill		
3.3.3 – Research	Publicat	tions in th	ne Journals r	notified on l	JGC web	site du	uring the	/ear		
Туре			Departme	ent	Numb	er of F	Publication	n Average		pact Factor (if ny)
Natio	nal		Hind	li		1			0	
Natio	nal		Hind	li		1			0	
Natio	onal		Hind	li		1			0	
Natic	nal		Hind	li	1 0			0		
				<u>View</u>	<u>r File</u>					
3.3.4 – Books an Proceedings per ⊺	•			: / Books pu	blished,	and pa	apers in N	ational/Intern	atio	nal Conference
	De	epartmen	t				Numbe	r of Publicatio	on	
	1	Marath:	i					2		
		Hindi			7					
	1	Englis	h		2					
		ociolog			1					
		eograpl						6		
		conomio						7		
	Founda	ation (	course	77- 0-	3					
	den of th		tione 1 :		<u>r File</u>	I				lau in Octo (
3.3.5 – Bibliomet Web of Science o					ademic y	ear ba	ised on al	verage citation	1 INC	iex in Scopus/
Title of the Paper	Name Auth		Title of journ	al Yea public		Citatic	on Index	Institutiona affiliation as mentioned i the publicatio	s n	Number of citations excluding self citation
0		0	0	N	i11		0	0		Nill

No file uploaded.									
3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)									
Title of the Paper		Name of Title of journ Author			nal Year of publication		Numbe citatic excludin citatic	ons g self	Institutional affiliation as mentioned in the publicatio
0		0	0		Nill	Nill	Ni	11	0
No file uploaded.									
3.3.7 – Faculty p	articipa	ition in Se	minars/Conf	erences ar	nd Sympos	sia during the	year :		
Number of Fa	aculty International		national	Na	tional	Sta	ate		Local
Attended/ nars/Works			3		58		4		Nill
Present papers			Nill		16		1		Nill
Resourc			Nill		5		1		Nill
				Vie	ew File				
4 – Extension	Activi	ties							
			outreach pro	ogrammes	conducted				
					cross/You	th Red Cross	(YRC) etc.,	during	the year
	nt Organ	nisations t		/NCC/Red it/agency/	Num	th Red Cross ber of teacher cipated in suc activities	rs N	lumber articipa	the year of students ated in such tivities
on- Governmer	nt Organ	s O	through NSS/ Prganising uni	/NCC/Red it/agency/ agency	Num	ber of teacher cipated in suc	rs N	lumber articipa	of students
on- Governmen	activities ence I	nisations t s O Day	through NSS/ Organising uni collaborating	/NCC/Red it/agency/ agency Jnit	Num	ber of teacher cipated in suc activities	rs N	lumber articipa	of students ated in such tivities
on- Governmen Title of the a Independe Unive	activities ence I rsity on Day	nisations t s O Day	through NSS/ Prganising uni collaborating NSS U	/NCC/Red it/agency/ agency Jnit Jnit	Num	ber of teacher cipated in suc activities 16	rs N	lumber articipa	of students ated in such tivities 64
on- Governmen Title of the a Independo Unive Foundatio	ence I rsity on Day Day re on	nisations t s O Day y	through NSS/ organising uni collaborating ทรร บ ทรร บ	/NCC/Red it/agency/ agency Jnit Jnit	Num	ber of teacher cipated in suc activities 16 14	rs N	lumber articipa	of students ated in such tivities 64 74
Title of the a Title of the a Independe Unive Foundatio NSS Lectur Persona	ence I rsity on Day Day re on ality pment Polio	Day	through NSS/ prganising uni collaborating NSS U NSS U	/NCC/Red it/agency/ agency Jnit Jnit Jnit Jnit	Num	ber of teacher cipated in suc activities 16 14 14	rs N	lumber articipa	of students ated in such tivities 64 74 92
Independe Unive Foundatio NSS Lectur Persona Develop Pulse	ence I rsity on Day Day re on ality poment Polio ign	Day	through NSS/ prganising uni collaborating NSS U NSS U NSS U	/NCC/Red it/agency/ agency Jnit Jnit Jnit Jnit	Num	ber of teacher cipated in suc activities 16 14 14 14 14	rs N	lumber articipa	of students ated in such tivities 64 74 92 85
Independe Univer Foundatio NSS Lectur Persona Develop Pulse Campa: Nirmal	activities ence I rsity on Day Day re on ality poment Polio ign Lyadan tion	Day 2	through NSS/ prganising uni collaborating NSS U NSS U NSS U NSS U	/NCC/Red it/agency/ agency Jnit Jnit Jnit Jnit Jnit Jnit	Num	ber of teacher cipated in suc activities 16 14 14 14 14 3	rs N	lumber articipa	of students ated in such tivities 64 74 92 85 28
Independe Univer Foundatio NSS Lectur Persona Develop Pulse Campar Nirmal Collect	activities ence I rsity on Day Day re on ality poment Polio ign tion varene ign	Day Pay Pay Pay Pay Pay Pay Pay P	through NSS/ prganising uni collaborating NSS U NSS U NSS U NSS U NSS U	/NCC/Red it/agency/ agency Jnit Jnit Jnit Jnit Jnit Jnit Jnit	Num	ber of teacher cipated in suc activities 16 14 14 14 3 3	rs N	lumber articipa	of students ated in such tivities 64 74 92 85 28 38
Independe Independe Univer Foundatie NSS Lectur Persona Develop Pulse Campar Nirmal Collect Voter Aw Campar	ence I rsity on Day Day re on ality oment Polio ign yadan tion varene ign tion c andhan y work	nisations t s O Day y y y ss of	through NSS/ prganising uni collaborating NSS U NSS U NSS U NSS U NSS U NSS U	/NCC/Red it/agency/ agency Jnit Jnit Jnit Jnit Jnit Jnit Jnit Jnit	Num	ber of teacher cipated in suc activities 16 14 14 14 3 2 3	rs N	lumber articipa	of students ated in such tivities 64 74 92 85 28 38 38 40

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the ac	tivity	Awar	d/Reco	gnition	Award	ding Bod	ies	Number of students Benefited	
Programme o Safety at Mo		Ap	preci Lette			ıshan ( gency	Gas	78	
Women Health, tion,Cleanli Awareness Street Play	tion,Cleanliness Awareness and Street Play on various social		preci		Gram PanchayatKanalada, Tal DistJalgaon			78	
				<u>View</u>	<u>v File</u>				
3.4.3 – Students pa Organisations and p						•			
Name of the scher			-	Name of th	he activity	particip	er of teach bated in s activites		Number of students participated in such activites
Communal Harmony	Ar	SS Unit t Culto Committe	ure	Sarva Parishad Relig Confer	gion		13		100
SwachaBhara Abhiyan		SS Unit of Indi		Clean Campa	nliness aign		5		50
Eradication of Superstition	on atiy dhaN	SS Unit vaAndha: Jirmulan ., Jalga	shrad nSami	d dhashraddhaNirm		12		95	
				View	<u>v File</u>				
3.5 – Collaboration 3.5.1 – Number of C	-	ive activiti	ies for re	esearch. fac	cultv exchar	nae. stud	lent exch	ange du	ring the year
Nature of activ		i	Participa		Source of f	-			
0	-		0		0			0	
				No file	uploaded	l.			
3.5.2 – Linkages wit facilities etc. during t		ons/indus	tries for	internship,	on-the- job	training,	project w	/ork, sha	aring of research
Nature of linkage	Title o linka		par inst ind /rese with	ne of the tnering titution/ dustry earch lab contact etails	Duration	From	Duratio	on To	Participant
Lecture by Dr.ManishaIn dani on Research Draft and Report Writing	Cooper in Tea Rese Stud Exch	ching, arch lent	ahina dhar: Mahar Unive	rayitriB baiChau i North rashtra ersity, lgaon	10/03/2018		10/0	3/2018	15

	1						
Principal Dr.Jayashri M. Nemade Expert for AVISHKAR 2018	Cooper in Teas Resea Stud Excha	ching, arch lent	KavayitriB ahinabaiChau dhari North Maharashtra University, Jalgaon	27/11/2018	27/1	1/2018	40
Visit by Department of Economics	Ind Vis	ustry it	Jain Irrigation System Ltd, Jalgaon	04/09/2018	04/0	9/2018	40
Visit by Department of Sociology	So Vis	cial sit	Remand Home, Jalgaon	04/09/2018	04/0	9/2018	34
Visit by Department of Sociology	Pro Vis	ject it	District Cooperative Milk Federation, Jalgaon	21/09/2018	21/0	9/2018	25
Industrial Visit by Department of Geography Economics	Visit		Kiran Pipe Industries, Jalgaon	14/02/2019	14/0	2/2019	25
Industrial Visit by Department of Geography Economics	Indu: Vis	strial sit	Soyo System Ltd, Jalgaon	14/02/2019	14/0	2/2019	25
Research Facility	Inter Library Loan facilities for research		Women's College of Arts, Commerce Computer application, DongarKathor e, Yawal, Jalgaon	27/12/2018	27/1	2/2018	01
Research Facility	Inter Library Loan facilities for research		College of Education, Jalgaon	17/07/2018	18/0	7/2018	01
	-		View	<u>File</u>			
3.5.3 – MoUs signe ouses etc. during t		titutions o	f national, internatio	onal importance, oth	er univer	sities, ind	ustries, corporate
			of MoU signed	Purpose/Activi	ties	stud	Number of ents/teachers

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
KCE Engineering College, Jalgaon	24/12/2018	Teaching and Training	142
Godavari Institute of Management	02/01/2019	Exchange of Ideas and Views	40

Research,	Jalgaon
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RITERION IV	– INFRAS		) LEAR	NING	RESOURCES		
.1 – Physical F							
		cluding salary for infr		-	-	•	
Budget alloc		astructure augmenta	tion	Βι	udget utilized for i		velopment
	431000					434954	
1.2 – Details of		on in infrastructure fa	acilities c	luring th	-		
Campus Area					-	or Newly Added	
		rooms				Existing	
	Labora	atories				Existing	
	Semina	r Halls			I	Existing	
Classr	ooms wit	h LCD facilitie	es		H	Existing	
Class	rooms wi	th Wi-Fi OR LAN	1		I	Existing	
Number of important equipments purchased (Greater than 1-0 lakh) during the current year				Newly Added			
		uipment purchas (rs. in lakhs)		Newly Added			
		No	file	uploa	ded.		
.2 – Library as	a Learning	Resource					
.2.1 – Library is	automated {	Integrated Library M	anagem	ent Sys	tem (ILMS)}		
Name of the softwar		Nature of automatio or patially)	on (fully	Version Year of autor		automation	
Lib I	lan	Partiall	У	V1.00		2013	
.2.2 – Library Se	ervices						
Library Service Type		Existing		Newly	Added	Tot	al
Text Books	3264	335744		26	6419	3290	342163
Reference Books	6802	1875760	1	176	45743	6978	1921503
e-Books	313500	00 5900	N	i11	Nill	3135000	5900
e- Journals	6000	Nill	N	ill	Nill	6000	Nill
Journals	45	13871		2	4621	47	18492
Others(s pecify)	Nill	Nill		23	Nill	23	Nill
				v File			

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

# Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

(Learning Management System (LMS) etc											
	Name o	f the Teach	er	Na	ame of the	Module		n which mc eveloped	dule	Date of launc conten	0
M	Dr. Jayashri The Sexual Madhusudan Nemade Harassment Of Women At Workplace ( Prevention, Prohibition and Redressal) Act 2013			MS Pov	verPoint		14/10/2018	3			
	<u>V:</u>						<u>, File</u>				
4.3	– IT Infr	astructure	)								
4.3	8.1 – Tecł	nology Up	gradatio	on (o	verall)						
	Туре	Total Co mputers	Compu Lab		Internet	Browsing centers	Computer Centers	Office	Departm nts	e Available Bandwidt h (MBPS/ GBPS)	Others
E	xistin g	28	0		4	5	1	6	4	8	0
2	Added	0	0		0	0	0	0	0	0	0
1	Total	28	0		4	5	1	6	4	8	0
4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)											
						8 MBP	S/ GBPS				
4.3	8.3 – Faci	lity for e-co	ntent								
	Nam	e of the e-c	content	deve	lopment fa	cility	Provide t		ne videos cording fa	and media ce cility	ntre and
		T Room ( os/ Teac					http://www.adpmwc.ac.in/Infrastructure. htm				
		T Room ( os/ Teac					http://www.adpmwc.ac.in/e-Content.htm				
r	Language Lab ( For Audio, Video recording- Video Camera with technical details, PC software, processing, software, Smartphone, tablet, megaphone, PA system )				chnical sing,	http://www.adpmwc.ac.in/Infrastructure. htm					
4.4	– Mainte	enance of	Campu	us In	frastructu	ire					
	•	enditure inc during the y		n ma	intenance of	of physical f	acilities and	l academic	support fa	acilities, exclue	ding salary
	Assigned Budget on academic facilities facilities facilities			Assigned budget on physical facilities facilities facilites			f physical				
		202000			2747	66	431000 434954				54
libra	ary, sport		comput	ters,		-	• • •			ort facilities - la pe available ir	•

The College constituted a College Development Committee that deliberates each year on the various infrastructural and academic needs of the college and allocates budget, keeping in view the requirements of all the stakeholders. The College has adopted systems and procedures for maintaining and utilizing physical, academic and support facilities the systems and procedures are followed as: For Sports Facilities: There is a special sports committee that prepares the annual college sports schedule as per the university schedule. The Chairman, Coordinator, and members of the sports committee look after the sports activities. The institution has established Indoor Sports Hall for Badminton financially supported by UGC. Besides, there is a sports ground for Volleyball, Throwball and Tug-of-War. The indoor sports hall is used for practicing Yoga, Chess, and Carom. For Laboratories: The College has set up Geography Lab and Language Lab. The ICT Centre has 5 computers with internet connections. It is specially meant for students. The college has made maintenance contracts with the local agencies. For Classrooms: The College has made provision of adequate classrooms. The principal has appointed a time table committee. The committee takes efforts to prepare the time table before the commencement of each semester. Some classrooms are ICT enabled For Library: The Principal constitutes a library committee. She heads the committee. Librarian is the ex-officio Secretary of the committee. Due reorientation is given to the teachers on the library committee. The committee allocates a subject-wise budget while the faculty member gave freedom to purchase the necessary textbooks and reference books.

# **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

# 5.1 – Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees		
Financial Support from institution	Saviribai Phule Student Welfare Scheme	83	33150		
Financial Support from Other Sources					
a) National	GOI	190	428260		
b)International	0	Nill	0		
View File					

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career Counselling	02/07/2018	4	District Skills Development And Government Employment Office, Jalgaon and Reon Foundation, Jalgaon
Softs Skills Development	02/07/2018	128	Department of Foundation Course
SavitribaiPhuleVa chakChalval	02/07/2018	20	Department of Marathi

(Readers Movement)					
Inform various schemes of BARTI	02/07/2018	30	Dr.BabasahebAmbed kar Research and Training Institute, Pune		
Inform various schemes of BARTI	02/07/2018	30	Dr.BabasahebAmbed kar Research and Training Institute, Pune		
Remedial coaching	02/07/2018	10	Department of English		
Language lab	02/07/2018	21	Department of English		
Yoga and Meditation	02/07/2018	21	NSS Department Sports Committee		
<u>View File</u>					

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed	
2018	Competitive Examination for English Grammar	48	48	Nill	Nill	
2018	Quiz Competition	32	32	Nill	Nill	
	<u>View File</u>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

# 5.2 – Student Progression

5.2.1 - Details of campus placement during the year

	On campus			Off campus			
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed		
00	Nill Nill		Nill	Nill	Nill		
	No file uploaded.						
.2.2 – Student progression to higher education in percentage during the year							
Year	Number of	Programme	Depratment	Name of	Name of		

	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to		
2019	1	BA	Geography	MJ College, Jalgaon	MA		
2019	1	BA	Geography	MJ College, Jalgaon	MA		
2019	1	BA	Geography	KBC, NMU, Jalgaon	MA		
2019	1	BA	Geography	KBC, NMU, Jalgaon	MA		
2019	1	BA	Geography	KBC, NMU, Jalgaon	MSW		
2019	1	BA	Geography	Dr GDB College, Jalgaon	MA		
2019	1	BA	English	MJ College, Jalgaon	MA		
2019	1	BA	English	MJ College, Jalgaon	MA		
2019	1	BA	English	MJ College, Jalgaon	MA		
2019	1	BA	English	MJ College, Jalgaon	MA		
		View	<u>w File</u>				
	ualifying in state/ na T/GATE/GMAT/CAT,			•			
	Items		Number o	Number of students selected/ qualifying			
	Nill			Nill			
4 – Sports and	l cultural activities / c		uploaded.	n level during the ye	ar		
Ac	ctivity	Le	vel	Number of Participants			
Tejaswini		Co	llege	35			
Inter- Collegiate Sports Tournament		Univ	rersity	2	22		
Youth Festival		University		17			
Sports Events		College		5	51		
Cultur	al Events		llege	3	33		
		View	<u>w File</u>				

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

award/medal	Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Sports Essay	Nill	1	Nill	BA III 44	Varsha Sable
Tug-of- War	Nill	3	Nill	BA II 47	Sangita Nanware
Tug-of- War	Nill	3	Nill	BA I 72	Jayashr Chaudhari
Tug-of- War	Nill	3	Nill	BA III 21	Sonam Balerao
Tug-of- War	Nill	3	Nill	BA II 48	Nila Shirsath
Tug-of- War	Nill	3	Nill	BA I 48	Nilam Bari
Tug-of- War	Nill	3	Nill	BA I 50	Pallav Patil
Tug-of- War	Nill	3	Nill	BA I 79	Swati Patil
Tug-of- War	Nill	3	Nill	BA I 35	Kavita Adange
Tug-of- War	Nill	3	Nill	BA I 5	Chancha Mahajan
-	Essay Tug-of- War Tug-of- War Tug-of- War Tug-of- War Tug-of- War Tug-of- War Tug-of- War Tug-of- War Tug-of- War	Essay Tug-of- War Nill War Nill War Nill War Nill War Nill War Nill War Nill War Nill War Nill War Nill War Nill War Nill War Nill Mar	Sports EssayNill1Tug-of- WarNill3Tug-of- WarNill3Tug-of- WarNill3Tug-of- WarNill3Tug-of- WarNill3Tug-of- WarNill3Tug-of- WarNill3Tug-of- WarNill3Tug-of- WarNill3Tug-of- WarNill3Tug-of- WarNill3Tug-of- WarNill3Tug-of- WarNill3Tug-of- WarNill3	Sports EssayNill1NillTug-of- WarNill3NillTug-of- WarNill3NillTug-of- WarNill3NillTug-of- WarNill3NillTug-of- WarNill3NillTug-of- WarNill3NillTug-of- WarNill3NillTug-of- WarNill3NillTug-of- WarNill3NillTug-of- WarNill3NillTug-of- WarNill3NillTug-of- WarNill3NillTug-of- WarNill3Nill	Sports EssayNill1NillBA III 44Tug-of- WarNill3NillBA II 47Tug-of- WarNill3NillBA I 72Tug-of- WarNill3NillBA III 21Tug-of- WarNill3NillBA III 21Tug-of- WarNill3NillBA II 48Tug-of- WarNill3NillBA I 48Tug-of- WarNill3NillBA I 50Tug-of- WarNill3NillBA I 79Tug-of- WarNill3NillBA I 35Tug-of- WarNill3NillBA I 35Tug-of- WarNill3NillBA I 50

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per section 99(3) of Maharashtra University Act 2016 (Previously section 40(2) of Maharashtra University Act 1994), the college has formulated a College Students' Council. Nomination of students on the council as follows: The Council comprises of 1) Principal as the President 2) One faculty member, who is a Chairman of the Election Committee 3) The NSS Programme Officer 4) The Chairman of Sports Committee 5) A Class Representative of students from each class of B.A I, II and III on Merit Basis 6) A Student who has shown an excellent performance in each of the Sports, NSS and Cultural Activities 7) One student as a Magazine Representative. While nominating the students on the council, the Principal strictly adheres to the rules and regulations and considers the overall performance of the students in every respect like academic excellence, disciplinary behavior, regular attendance and excellence in other fields. Also, it is mandatory to nominate two student representatives from backward categories like Scheduled Caste, Scheduled Tribe, VJ, NT, Other Backward Class. The election process for electing a Secretary of Students' Council is carried out by the college as per section 99(3) of Maharashtra University Act 2016 (Previously section 40(2) of Maharashtra University Act 1994). The University declares the election date and the time-table for the process as per the university guidelines. The elected General Secretary of the College Students' Council becomes a member of the University Students' Council as per section 99(3) of Maharashtra University Act 2016 (section 40(2) of Maharashtra University Act 1994). The elected General Secretary of the College Students' Council represents the college in the University Students' Council

and voices the college students' problems if any. Thus, she becomes the University Representative for the college. The college encourages the involvement and participation of students at almost all levels of planning and organization of numerous academic and administrative, co-curricular and extracurricular activities and procedures. Every year, students play an active role in the organization and execution of activities concerning cultural activities in the Annual Gathering (FULORA ), National Service Scheme, Magazine Committee, etc. The students help in the planning, organization, and execution of activities such as workshops and conferences, NSS camps and campaigns, youth festivals, fashion shows, industrial tours, exhibitions, surveys, various competitions. Major Activities: Youth Festival: The cultural committee members and Students Council actively participate in the planning and execution of the Regional and University Level Annual Cultural Youth Festival. Annual Social Gathering ' FULORA - Annual Social Gathering ('FULORA'): The gathering committee and members of the Students Council play important roles at all levels of planning and execution of Fulora. Co-curricular and Extracurricular Activities: The student council members play an active role in the organization of numerous co-curricular, extracurricular and extension activities throughout the academic year. College Magazine Committee: The college publishes each year Kusumai, Student magazine. One student representative from the student council is nominated as a member on the editorial board. She collects required articles, poems, reports and other matters. List of academic and administrative bodies/committees having active student representation: Grievances Redressal Committee Prevention

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has a registered Alumni Association titled 'Arunodaya Women's Collegians Alumni Association, Jalgaon'. The registration no of the association is MAHA/21002/JAL dated 29 April 2019. o Aims and Objectives: o To strengthen the relationship between the institution and alumni. o To contribute to institutional development through financial means. o To organize different academic and various activities for the mobilization of resources. o To nurture the talent among students by arranging skill-based workshops. o To inspire the present students by organizing interactive sessions with renowned personalities. o To sponsor prizes and felicitate to best performers in academic and non-academic activities. o To encourage alumni participation by inviting them to important college events. o To receive feedback from the alumni for the betterment and further educational institution improvement.

5.4.2 - No. of enrolled Alumni:

9

5.4.3 – Alumni contribution during the year (in Rupees) :

64572

5.4.4 - Meetings/activities organized by Alumni Association :

Alumni Association arranged the following activities during the academic year 2018-19. 1) Under the chairmanship of Mrs.UjwalaSatishJadhav a meeting was arranged for the establishment of the Alumina association on 15-1-2019 around 3:00 p. m. All the members of the Alumni association were present during this occasion. A resolution was passed for the establishment of "Arunodaya Women Collegians Alumni Association". Along with this, the stated associational would be registered under the 1860 Rules and Mumbai Public Trust regulation in 1950. 2) Alumni Association meeting was organized on 8-2-2019. A detailed discussion was held on the registration of an association to the Charity Commission of Jalgoan district. Along with these same topics, were discusses such as the Monetary help receives from the Alumni association to be used for the Welfare of College students. Alumni students were enrolled in the association by charging nominal fees worth Rupees 100. 3) On 8-3-2019 under the Chairmanship of the Mrs.UjwalaJadhav an Alumni association meeting was called for during this Occasion Alumni student extends their Commitment to skills development to the enrolled students of the College. Many students expressed their views on this Occasion.

### **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes a culture of decentralization and participative management through the functionally decentralized structure of decision-making and implementation. The participative management practices are manifested in the organizational setup described below - 1. Heads of the departments are given authority to decide on academic matters. 2. Activities of a co-curricular/ extra-curricular nature are decided upon through the active participation of the head of the department and the teaching staff. 3. Activities of academic and other support wings are decided upon through active participation of the heads of the wings, the Office Superintendent, and the Principal. 4. The teaching and non-teaching staff is given representation on the College Development Committee of the college ensuring their participation on management issues. The Principal acts as a liaison between the Management, teaching, nonteaching staff, and the students. 5. In addition to the above line of authority set up, various ad hoc committees are formed to perform specific functions. They include statutory committees like the IQAC and other ad hoc and need-based committees. The chairpersons and members of such committees plan and implement their respective activities in consultation with the principal. 6. The IQAC has constituted various committees under the five heads as per the guidelines of the UGC and the NAAC. These committees are given the freedom to plan various activities and execute all those activities. The authorities do not interfere in the function of the college committees except for necessary guidance. The IQAC has also appointed seven NAAC criteria-wise committees for the preparation of SSR for the IIIrd Cycle of NAAC Accreditation. The criteria-wise meeting is held to note down the inputs to be given in each metric. They also collect the required data to fill the templates. Then IQAC holds a meeting for detailed discussion and suggests some modifications as per the guidelines of NAAC. In this way, all the criteria-wise committees also prepare the list of documents required for data verification and validation. The above two examples clearly show that there exists participative management and decentralization of the governess in the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes					
6.2 – Strategy Development and Deployment					
6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):					
Strategy Type	Details				
Curriculum Development	Being an affiliated college the institution follows the curriculum prescribed by the SNDT Women's University, Jalgaon. However, our 5				

	faculty members contributing to curriculum development through their appointment on BoS in respective subjects. The institution offers 7 skills-based courses as a part of curriculum enrichment.
Examination and Evaluation	The Principal and IQAChave constituted an examination committee to ensure the implementation of internal and external evaluations. The committee prepares the schedule for examinations. The Committee arranges Central Assessment Programme (CAP) for smooth, transparent, quick evaluation and declaration of BA I. This helps to declare the results within the stipulated time. The college follows the evaluation pattern suggested by the university. Internal evaluation carries 25 percent of weightage, while external evaluation carries 75 percent of weightage. The internal evaluation consists of written tests, home assignments, seminars, group discussions, overall performance, library work, etc. for enhancing the competence as well as skills acquired by the students.
Research and Development	The institution has a conducive environment and culture for research. The institution has basic infrastructure like computers with high- speed internet, a well-equipped library with a rich reference section, and a study section. The IQAC motivates and guides the teachers to participate and present research papers in Seminars, Conferences, and Workshops. They also publish research articles in edited books. Three teachers are Ph.D. guides. Two research projects are ongoing. The college organized two National Level Seminars on IPR and Industry-Academia Innovative Practices. The research committee arranges lectures of eminent persons to guide and develop research activities.
Library, ICT and Physical Infrastructure / Instrumentation	• The Institution has provided adequate facilities for the teaching and learning process. There are 9 ICT- enabled classrooms. • Library has adequate no. of reading material. The library has a student reading room and a separate reference section for faculty. • The library provides an N- List facility for all the students and teachers. • The College has 28

	<pre>computers, 9 LCD Projectors. • The College has a separate NSS room, ladies common room, Seminar hall, Canteen, well-equipped laboratories for Geography, Languages, and ICT Center. The college has provided a Wi-Fi facility and free internet access to all.</pre>
Human Resource Management	The overall institutional function is governed by the Executive Council. CDC is the prominent body that prepares develops plans keeping in view the visions and missions of the institutions. The IQAC appoints various annual committees for proper planning and implementation of various academic and non-academic activities. HoD distributes workload and courses and finalizes individual time tables for their colleagues. The senior clerk distributes the workload and monitors the progress of all administrative activities.
Industry Interaction / Collaboration	The social science departments arrange students visits to the local industrial units for due exposure to the students. These help them to consolidate the theoretical knowledge they get from their curriculum.
Admission of Students	To accommodate students from diverse backgrounds and the deprived class that too particularly from slum and rural areas. The college gives admission on first-cum-first basis. The Principal and IQAC appoint an admission committee for necessary counselling to the students and parents during seeking admission. The institution strictly adheres to the rules and regulations laid down by the UGC, State Government, and the University.

# 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details				
Planning and Development	Govt. Web Portal AISHE (C-44253) LIBMAN-OPAC Govt. Web Portal MIS				
Administration	Online Salary (THE Server)				
Finance and Accounts	Firke and Company, Jalgaon				
Student Admission and Support	MKCL Scholarship (MAHADBTMAHAIT)				
Examination	MKCL Exam Dept.				

# 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr.Jayashri M. Nemade	Examination Workshop, Mumbai	Nill	2682
2018	Mr.Mahendra P. Chaudhari	Examination Workshop, Mumbai	Nill	981
2018	Mr.Yunus R. Shaikh	NAAC Workshop, Mumbai	Nill	910
2018	Dr.Kishor H. Nehete	CBCS Workshop, Pune	Nill	1580
	·	<u>View File</u>		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Microsoft Power Point Pres entation	Microsoft Power Point Pres entation	16/02/2019	16/02/2019	16	3
Microsoft Excel Training	Microsoft Excel Training	27/03/2019	27/03/2019	15	3
Use of ICT in Teaching Learning	Use of ICT in Teaching Learning	10/09/2018	10/09/2018	15	3
	professional development programme organised for teaching staff Microsoft Power Point Pres entation Microsoft Excel Training Use of ICT in Teaching	professional development programme organised for teaching staffadministrative training programme organised for non-teaching staffMicrosoft Power Point Pres entationMicrosoft Power Point Pres entationMicrosoft Power Point Pres entationMicrosoft Excel TrainingMicrosoft Excel TrainingMicrosoft Excel Training	professional development programme organised for teaching staffadministrative training programme organised for non-teaching staffMicrosoft Power Point Pres entationMicrosoft Power Point Pres entation16/02/2019 Power Power Point Pres entationMicrosoft Point Pres entationMicrosoft Power Point Pres entation27/03/2019 Excel TrainingMicrosoft Excel TrainingUse of ICT in Teaching10/09/2018 Teaching	professional development programme organised for teaching staffadministrative training programme organised for non-teaching staffleader with the state staffMicrosoft Power Point Pres entationMicrosoft Power Point Pres entation16/02/2019 16/02/201916/02/2019 2019Microsoft Power Point Pres entationMicrosoft Power Point Pres entation16/02/2019 201916/02/2019 2019Microsoft Excel TrainingMicrosoft Excel Training27/03/2019 201927/03/2019 2019Use of ICT in TeachingUse of ICT in Teaching10/09/2018 10/09/201810/09/2018	professional development programme organised for teaching staffadministrative training programme organised for non-teaching staffleader with the staffparticipants (Teaching staff)Microsoft Power Point Pres entationMicrosoft Power Point Pres entation16/02/2019 16/02/201916/02/2019 16/02/201916Microsoft Power Point Pres entationMicrosoft Power Point Pres entation16/02/2019 27/03/201916Microsoft Excel TrainingMicrosoft Excel Training27/03/2019 201927/03/2019 21/03/2019Use of ICT in TeachingUse of ICT in Teaching10/09/2018 10/09/201815

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	08/03/2019	28/03/2019	21
M Learning Mode Short term Course	9	19/10/2018	02/11/2018	15

Course	3		27/1	27/11/2018 03		/12/2018	07
			<u>View</u>	<u>r File</u>			
6.3.4 – Faculty and Stat	ff recruitment (r	no. for pe	ermanent re	ecruitment):			
	Teaching					Non-teach	ning
Permanent		Full Tim	е	Pe	rmanent		Full Time
Nill		Nil	1		Nill		Nill
6.3.5 – Welfare scheme	es for						
Teaching	]		Non-te	aching			Students
Provident Pension, D. C. Gratuity Sch Medical Reimbu GIS	. P. S., eme, ,	G	nsion, D. ratuity	ent Fund, C. P. S Scheme, mbursemen S	.,		ibaiPhule Student eme, Bicycle Bank Scheme
6.4 – Financial Manag	ement and R	esource	e Mobilizat	ion			
6.4.1 – Institution condu	ucts internal and	d externa	al financial	audits regul	arly (wit	h in 100 wor	rds each)
							Joint Director of countant General:
Higher Education The audit and 6.4.2 - Funds / Grants n /ear(not covered in Criter Name of the non g funding agencies // Varion	received from n erion III) overnment individuals	nt of by the Gene nanagen	Maharash e audit ; eral are nent, non-g ds/ Grnats i	ntra. o A personal conducto	udit i from ed. bodies,	by the Action of the Office	
Higher Education The audit and 6.4.2 – Funds / Grants r /ear(not covered in Crite Name of the non g funding agencies /	received from n erion III) overnment individuals	nt of by the Gene nanagen	Maharash e audit ; eral are nent, non-g ds/ Grnats 15.	overnment	udit i from ed. bodies,	by the Action of the Office	countant General: ce of Accountant philanthropies during the Purpose
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Higher Education The audit and 6.4.2 – Funds / Grants n /ear(not covered in Crite Name of the non g funding agencies // Variou organizations /	n, Governme inspection received from n erion III) overnment individuals us agencies d generated Assurance Sy	nt of by the Gene nanagen Fun ystem	Maharash e audit y eral are nent, non-g ds/ Grnats 15. <u>View</u> 152.	tra. o A personal conducto overnment received in 2250 <u>7 File</u> 250	bodies,	by the Action of the Office	countant General: ce of Accountant philanthropies during the Purpose
Higher Education The audit and 6.4.2 – Funds / Grants of /ear(not covered in Criter Name of the non gr funding agencies // Varion organizations / 6.4.3 – Total corpus fund 6.5.5 – Internal Quality / 6.5.1 – Whether Acaden	n, Governme inspection received from n erion III) overnment individuals us agencies d generated Assurance Sy	nt of by the Gene nanagen Fun ystem	Maharash e audit y eral are nent, non-g ds/ Grnats 15: <u>View</u> 152. Audit (AAA	tra. o A personal conducto overnment received in 2250 <u>7 File</u> 250	bodies,	by the Action of the Office of	countant General: ce of Accountant philanthropies during the Purpose
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Higher Education The audit and 6.4.2 – Funds / Grants r /ear(not covered in Crite Name of the non g funding agencies // Variou organizations / 6.4.3 – Total corpus fun 6.5.1 – Whether Acader Audit Type Academic Administrative 6.5.2 – Activities and su	n, Governme inspection received from n erion III) overnment individuals is agencies Assurance Sy mic and Admini Yes/No No No No	nt of by the Gene nanagen Fun istrative Exte Exte	Maharash e audit y eral are nent, non-g ds/ Grnats 15. <u>View</u> 152. Audit (AAA rnal Age N. - Teacher A	<pre>htra. o A personal conducto overnment received in 2250 / File 250 ) has been o ncy 00 ill Association ( ation's 1)</pre>	done?	oy the Ac the Offic individuals, p individuals, p i	countant General: ce of Accountant philanthropies during the Purpose accordingly nternal Authority Nill Nill

654 Doot Acores	litation initiative (a) (	montion at 1	looot three				
6.5.4 – Post Accrec	litation initiative(s) (	mention at I	least thre	ee)			
introduce B.	luced six cert: Com I. 3. Con ing 4. Organis	ducted F	'aculty	7 Trainin	ng Pro	gramme: MS	Office: Hands-
	univ	ersity l	evel s	sports to	ournam	ent	
6.5.5 – Internal Qua	ality Assurance Sys	tem Details					
a) Submis	sion of Data for AIS	HE portal				Yes	
b)	Participation in NIR	F				Yes	
	c)ISO certification					No	
d)NBA	or any other quality	/ audit				No	
6.5.6 – Number of (	Quality Initiatives un	dertaken du	uring the	year			
Year	Name of quality initiative by IQAC	Date of conducting		Duration I	From	Duration To	Number of participants
2019	The college organised National Level Seminar on Intellectual Property Rights: Nature and Problems The college organised National Level Seminar on I ndustrializa tion and Soc io-Environme ntal Issues	23/02/		23/02/		23/02/201	
	near ibbacb		View	File			
						ES	
	Values and Socia						
	uity (Number of gene	-			nes orga	nized by the ins	titution during the
Title of the programme	Period fro	m	Period	d To		Number of P	articipants
					F	emale	Male
A lecture of Adv. Swati Nikam was arranged by Women's stud centre on `Women And		018	05/09	9/2018		62	8

Various Laws'				
A lecture of Prof. R. R. Wagulade was arranged on 'Women and Skills Development'.	23/12/2018	23/12/2018	40	8
A District Level Essay Competition on Self Help Group and Women Empowerment was arranged on the birthday anniversary of KrantiJyotiSavi tribaiPhule	03/01/2019	03/01/2019	11	8
On the occasion of International Women's Day a lecture of Sau. Mangala Bari (Women Entrepreneur) was arranged.	08/03/2019	08/03/2019	65	8
Organized a lecture of Shri. NilkanthGaikwad on `Educational Values and Today's Woman'	12/03/2019	12/03/2019	50	8

### 7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Following are the initiatives adopted by the institution for environmental consciousness and sustainability: Environmental Green Audit: The Institution conducted pre and post environmental green audit through external audit team to create awareness among not only students but also staff and stakeholders about avoiding engagement in non-eco-friendly activities. The overall goals of this audit were: o To introduce students to real concern of environment and it sustainability using the college campus as a study site. o To analyse the pattern and extent of resources used on the campus. o To make the college a more environmentally sustainable. o To bring out a status report on environmental compliance. • Solid waste management: Vermin-composting of bio degradable waste - a vermin compost pit is created for vermin-composting of bio- degradable waste such as leaves of trees. Green garbage drive is carried out by the institution where waste is segregated into separate bins. • Liquid waste management: The institution has designed the outflow of the liquid waste in such a way as to prevent contamination in the campus. A properly constructed leakage proof sewer system is used for drainage. • Water Conservation: The institution is concerned about water conservation, so the college authority save the runoff of rain water from the terrace of the buildings constructed in

the college campus by Rain water harvesting structure. The runoff from the unpaved area is intercepted at certain locations by collection trenches. This runoff eventually facilitates groundwater recharge. • Green Practices: Colleges willingly accepted the green practices and strictly follow them. The college conducts campaign for students and faculty to understand the importance of environmental protection and be mindful about saving energy. The authority frequently appeals to the students and faculty to maintain the tradition of no vehicle day in a week. Tree plantation drive are regularly been carried out in the college premises and also nearby areas. • Environmental Friendly Modes and

Transportation: Most of the students who reside in the distant places use bicycles as a mode of transportation to come to the college villages use state transport buses. The institution observes each second Saturday of every month as a No Vehicle Day in order to prevent environment pollution. • Plastic Free Campus Awareness: Awareness about harmful effects of plastic on environment is created through various N.S.S. activities and programme. Percentage of power requirement of the College met by the renewable energy sources: • The institution has replaced all the bulbs and tube lights by LED bulbs and tube lights to save power consumption.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nill
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nill

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nill	26/08/2 018	01	Social Responsib ility	Social Inclusion	25
2018	2	Nill	21/09/2 018	01	Social Issue	Educati onal and Financial aid extended to the fire affected victims	30

									at Panchs heel Nagar	
20	18	1	Nil	1	11/09/2 018	01	af: peo Tam S	Helped Fire fected ple in bapura lum, lgaon	Social	30
20	18	1	Nil	1	23/09/2 018	01	aCo on pat	irmaly llecti in Gan iVisha rjan	Social and Envir onment	25
20	19	1	Nil	1	10/03/2 019	01	Р	Pulse olio mpaign	Health and Social	28
20	18	1	Nil	1	28/10/2 018	01	ist on	weet d ributi at Sam anagar	Social Harmony	20
20	19	1	Nil	1	21/09/2 018	01	ona so he the af:	ducati al and ocial lp to e fire fected nilies	Social	8
					View	<u>File</u>				
7.1.5 – H	uman	Values and Pr	rofessiona	al Eth	ics Code of co	onduct (handb	ooks)	for variou	us stakeholder	S
		Title			Date of p	ublication		Foll	ow up(max 100	) words)
C		of conduct tudents	for		18/0	6/2018		fol: instru Attend and th • Carr in the • B atte examin peace campus silence read t Pa curric and activ: inte exami	the students low the fol- uctions str the Nation he Universi- ry an ident e college p e punctual ending each test and a nations. • and dignit a • Keep m e mode • R the notice articipatic sular, co-c extra-curr ities. • Ap ernal and e nations as ule. • Fil	lowing cictly: • al Anthem ty Song. city card oremises. about class, all Maintain cy on the obiles on regularly boards. • on in urricular cicular opear for xternal per the

		<pre>various feedback form • Use the suggestion-cum- complaint box • Observe no vehicle day on 2nd Saturday of every month</pre>
Code of conduct for teachers and handbook on human values	18/06/2018	<ul> <li>i) Abide by the rules and regulations of UGC, Govt. of Maharashtra, an SNDT Women's University and ADPM Jalgaon. ii)</li> <li>Perform his duties in th form of teaching, tutorial and seminar iii</li> <li>Participate in extension co-curricular and extracurricular activities including</li> <li>community Service iv) Co</li> <li>operate and assist in th</li> <li>conduct of university an</li> <li>college level examination</li> <li>v) Make professional growth continuously</li> <li>through study, training</li> <li>and research vi) Express</li> <li>free and frank views vii</li> <li>Abide by and adhere to a responsible pattern of conduct</li> </ul>
Relationship between Teachers and the Students	18/06/2018	i) Inculcate among students the scientific outlook, ideals of democracy, patriotism an peace. ii) Be affectionate towards the students and not behave in a vindictive manner iii) Remain available to students beyond class hours iv) Respect the difference in aptitude and capabilities among students and strive to meet their individual needs v) Deal justly and impartially with all students vi) Respect the rights and dignity of the students vii) Pay attention to development of the students in the assessment of merit viii
		Guide students to develo an understanding of our national heritage and national goals

		of the profession in the same manner as they themselves wish to be treated ii) Speak respectfully of other teachers and render assistance for professional betterment. iii) Refrain from lodging unsubstantiated complaints against colleagues to higher authorities. iv) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.
Teachers and Authorities	18/06/2018	i) Refrain from undertaking any other employment and commitment including private tuitions and coaching classes ii) Co-operate in the formulation of policies of the institution iii) Co- operate with the authorities for the betterment of the institution iv) Should adhere to the conditions of contract v) Refrain from availing themselves of leaves except on unavoidable ground and as far as possible with prior intimation, to the authority keeping in view their particular responsibility for completion of academic schedule
Teachers and Guardians	18/06/2018	<ul> <li>i) Maintain contact with the guardians of their students, send reports of performance of their wards to the guardians whenever necessary ii) Meet the parents in the meeting convened for the purpose of mutual exchange of ideas and for the welfare of the institution</li> </ul>
Teachers and Society	18/06/2018	i) Think that education is a public service and

Code of conduct fo teaching staff		18/06	5/2018	i educa ii) educa iii) educa commun the co intell aware and active conduc of so the du and commun Refrai in or assist which feel enn pr i) full-t full-t in su such p tir direct Rules th Maha Wom ADD Ma int devo shall unbeco of the utm take r the the	to keep the public nformed of the ational programmes Work to improve ducation in the nity and strengthen ommunitys moral and ectual life iii) Be of social problems take part in such vities as would be ive to the progress ociety iv) Perform ties of citizenship d participate in nity activities v) in from taking part subscribing to or ing in any activity h tends to promote ing of hatred and nity vi) Help to comote national integration Be available for ime and shall serve ch capacity and at lace as he may from ne to time be so ed ii) Abide by the and Regulations of e UGC, Govt. of rashtra, S.N.D.T. en's University, PM'sJalgaon iii) intain absolute egrity, and show tion to duty, and do nothing which is ming of an employee College iv) Extend ost courtesy and cion to all persons he employee shall prior permission of authority while ng for job and post
7.1.6 – Activities conducted for	or promoti	on of universal Valu	ues and Ethics		
Activity	Duration From		Duration To		Number of participants
Celebration of Indepednece Day	15/08/2018		15/08/2018		57
An oath is taken on the occasion of `Sadbhavana Day' on	2	0/08/2018 20/08/20		)18	104
Sarva Dharma	2	7/08/2018 27/08/20		)18	100

Parishad					
an oath on Swachha Bharat	14/08/2018	14/08/2018	50		
Unveiling of photocopies of Preamble of the Indian constitution	26/11/2018	26/11/2018	55		
View File					

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Vehicle Day: Most of the students who reside in the distant places use bicycles as a mode of transportation to come to the college. The institution observes each secondSaturday of every month as a No Vehicle Day in order to prevent environment pollution. Plastic Free Awareness Campaign: Through various N.S.S. activities and programmes awareness about harmful effects of plastic on environment is created. Paperless Office: The college emphasizes the paperless works for administrative and academic purposes. Online based admission procedure, internal examination marks, various Government and university reports and proposals and other information are communicated by using paperless mode. One side used papers are reused to print reports for proof reading etc. Green landscaping with trees plants: At the beginning of each academic year the college undertakes the tree plantation. Each year around 10 saplings are planted .The green campus initiative makes the institution stakeholders aware about the protection of environment. The saplings which are planted at the beginning of each year are cared and protected by students and non-teaching staff. Green audit is also conducted periodically.

### 7.2 – Best Practices

### 7.2.1 - Describe at least two institutional best practices

TITLE OF THE PRACTICE 1) Savitribai Phule Student Welfare Scheme Goals: 1. To bring the students of rural and slum areas into the mainstream of higher education 2. To provide financial assistance to the needy and desirous students 3. To introduce Earn and Learn scheme for facilitation of above scheme 4. To extend academic guidance as our students are from poor educational backgrounds 5. To improve students' attendance 6. To make students self-reliant Context: The institution primarily aims at accommodating the girl students from a social, educational, and poor economic background, residing in the nearby villages and slum areas. These students somehow manage to complete education up to XII only because of the Government policy of providing free education to girls up to XII. However, they discontinue their education due to financial constraints and gender bias. The parents pay due attention to their boys' education and give secondary importance to girls' education. Furthermore, they consider these girls as burdens to be relieved by way of getting them married as early as possible. The institution realized this precarious condition of these girls and devised systematic planning to overcome barriers mentioned above. Hence the financial aid scheme is in the name of Savitribrai Phule. The Practice: The scheme covers students from as many as around 30 villages. Initially, faculty used to help students individually and informally. Later on, it was decided to devise a scheme to make financial assistance in an organized and formal form to needy and desirous students. The issue was put forth before IQAC and unanimously decided to give the name of Savitribai Phule, a great social reformer and champion of womens education. The faculty realized that due to a shortage of funds some students remained un-benefited by the scheme. Hence, faculty increased the contribution amount from Rs.2000/- to Rs.3000/-. Evidence of Success: Through this scheme, we could contribute a little to the national goal of improving the gross enrolment ratio. Earlier the faculty

members used to visit the parents of XII passed students on a larger scale. However, due to the wide publicity was given to the scheme, the students and parents from rural regions approached the faculty. Hence, the physical efforts of the faculty members were minimized. As a result, aspiring students from poor socio-economic backgrounds were brought into the mainstream of higher education. Thereby we could realize the goals of the said scheme. The students acquired knowledge and skills that made them self-reliant. The following table shows the year-wise beneficiaries of the scheme: Sr. No. Year No. of Beneficiary Students Allotted Amount 1 2018-19 100 25000 Total 100 25000 The above table clearly reflects that as many as 100 students were benefited by this scheme and the overall amount spent on the scheme is Rs.25000/-. The scheme helped students who were enrolled into higher education, especially, from rural and social economically poor backgrounds. They were empowered by imparting higher education. Problems Encountered and Resources Required: The first and foremost problem was how to raise the funds required for running the scheme. Then another problem was how to select the beneficiaries. But solutions to the problems were found in the discussions held by the Principal with the faculty members. The Principal and the faculty unanimously agreed for the need of introducing the poor student aid scheme and it is our pleasure to state that the entire faculty voluntarily agreed to offer a donation in the form of Rs.2,000/- each year to raise the fund for the scheme. On realization of shortage of funds, the faculty themselves increased their contribution in the form of Rs.3,000/-. The office staff helped technically in devising and implementing the scheme. Conclusion: It is realized that the scholarships provided by GOs, NGOs and other funding agencies fell short of the requirements of all the needy students. The available schemes require complex parameters for eligibility to get the scholarship. The schemes available for students do not reach out to the villages and slum areas of cities. Therefore, by keeping in mind the necessities and problems of needy and poor students from our college we started the above-said welfare scheme. The scheme yielded fruitful results and improvement in academic performance. Fortunately, our staff members are conscious about their social responsibility, without which we could not achieve the goal. If the other institutions devise such schemes, they will also be able to contribute to the growth of higher education among the target group. It contributed to building the rapport between teachers and students. We humbly claim that the scheme helped to enhance the relationship between educational institutions and society at large. We are aware that the scope of such a scheme may be widened in time to come. 2. Cycle Bank Scheme: Goals: a. To encourage students residing in remote areas for seeking admission to our college. b. To bring the students from nearby slums and adjacent rural areas into the mainstream of higher education. c. To improve the attendance of students having transportation problems. d. To promote the use of environmentally friendly modes of transportation. e. To assist students from distant places who used to come on foot to the college. f. To involve the philanthropers, donors, and NGOs in the educational process. g. To create awareness about physical fitness. Context: Our management started this college with a view to improving the gross enrolment ratio of the students who are residing in remote distant places in the town as well as surrounding villages. Initially, we realized that they had several constraints and financial constraint was a significant hurdle. Initially, the faculty observed the students from distant places showed unsatisfactory attendance. Consequently, the teachers discussed with the students to identify their problems and issues. This made the faculty realize the need to introduce the scheme. Accordingly, the faculty deliberated on the financial provision required for the implementation of the scheme. It is our pleasure that all the philanthropers whom we approached generously donated bicycles and funds. Practice: The institution had already constituted a student welfare cell for the arrangement of the students welfare activities. Hence, it was unanimously decided to entrust the committee with the responsibility of

executing the Cycle Bank Scheme. Accordingly, the committee devised a procedure for the implementation of the activity. The committee prepared rules and regulations and the process for selecting beneficiaries from the short-listed needy students. The procedure for running a bicycle scheme is as under 1. Display of information of the Cycle Bank Scheme on notice board 2. Invitation of applications in a prescribed form 3. Receiving duly filled in applications with due recommendation of respected HoDs. 4. Scrutiny of received applications. 5. Conducting interviews of scrutinized applicants 6. Display the list of selected beneficiaries 7. Allotment of the bicycles to the selected beneficiaries Evidence of Success: Earlier the faculty encountered some difficulties in introducing the scheme. The most important difficulty was raising the necessary funds for the implementation of the scheme. The faculty deliberated on the matter and decided to make an appeal to the donors for the funds. Accordingly, our committed faculty members took huge efforts by approaching various individual donors, philanthropers and charity institutions. We realized that there are good numbers of philonthrophers who generously donate to educational causes. The scheme was initially introduced with only five bicycles in 2014. Gradually it developed into twenty-four bicycles in 2018. Significant improvement in the attendance of student beneficiaries • Increase in student participation in academic and extra-curricular activities • Academic growth among beneficiaries • Increasing no of visitors and seating hours in the library • Awareness about physical fitness among students • The unexpected evidence of success was that some students bagged prizes in cycling competitions held in local areas. The following table shows the year-wise beneficiaries of the scheme: Sr. No. Year Number of Beneficiaries Number of cycles 1 2018-19 24 24 Problem Encountered and Resources Required: While implementing the scheme the major problem faced by faculty was the financial crunch. We could overcome this by strenuous and continuous pursuance of our factual members in approaching donors, sponsoring agencies and charity institutions. The second and equally important problem encountered was the ratios of demand as the majority of our students are from poor socio-economic backgrounds. We received almost 50 applications. Hence it was necessary to devise a mechanism cautiously so as to select the neediest 24 students among them. All the H.O.D.s and faculty members gave valuable suggestions to the committee in the proper selection of beneficiary students. Accordingly, the committee arranged personal interviews of the short-listed applicants. Finally, 24 beneficiaries were selected. Conclusion: The first and foremost conclusion drawn from the outcome of this scheme is that: • Innovative Scheme like Cycle Bank Scheme came into existence • Realization of the truth that if genuine efforts are made the society responds with wholeheartedly • The scheme inculcated the sense of social accountability • The scheme contributed to saving the environment movement • The educational institution can establish the rapport with society for their involvement in educational development

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.adpmwc.ac.in/2021/721A0A02018-19BESTPRACTICES.pdf

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Ans. The curriculum we teach to students is woman centered. It has a special significance since it is related with day to day life and there is a greater probability that after completion of their academic degree they become self reliant. Each student has to offer six papers of Foundation Course. Their titles are History As Heritage, Women in Changing India, Personality Development, Environmental Issues, Current Concerns and Current Social Issues

and Problems which aim at making the students conscious about the present local and global scenario. It is the coincidence that the components in the curricula match with our mission and objectives of the institution. The special feature of our institution is that the faculty members take efforts to bring students into the main stream of higher education by visiting their villages. The staff members arrange counseling for the parents as well as students about the benefits of higher education and ensure them financial assistance. They inform them about the advantages of seeking higher education such as getting some kind of employment, honor in society, self-reliance, and ability to guide to their future generation after their marriage. The parents raise their difficulties in sending their wards to college such as financial constraints, safety and security of their girls, their academic low level etc. Thereafter, teachers assure them about financial help from government scholarship, the institutional financial aid scheme, the safety and security to their wards and paying individual attention to improve their academic performance. Finally their brains are washed and taken into confidence and the result is they sent their wards to our college only. And we humbly claim that the girls from above said areas and communities would not have been graduated. Thus, our institution contributes to some extent to the national goal of increasing the ratio of women in higher education. As an Institution offers single programme i.e. Arts Faculty only, the students are prepared for various Competitive Examinations. Given the limited number of students, it is possible for the faculty to pay the individual attention towards them. This results into the building of rapport as well as informal level relationship among students and teachers. Even after graduation they remain in personal touch. They continuously seek guidance from the faculty regarding academic and personal matters. The faculty and alumni keep inviting each others on formal and informal occasions. Since they are lacking in smartness, confidence level, ignorance about the modern trends in the society, ICT skills and English Language etc. the faculty take extra efforts in the form of arrangement of various skill based activities for their overall development. The list of the activities is as under: • Arrangement of Quality Enhancement Lectures • Introduction of SavitribaiPhule Readers Movement • Initiation of NiruttiYuva Forum • Innovative Interview 'Aap Ki Adalat' • Unique activity like TEJASWINI Competition • Organization of Debate and Quiz Competitions • Conduct of various Cultural Activities • Arrangement of Sports Activities

Provide the weblink of the institution

http://www.adpmwc.ac.in/2021/731A0A02018-19INSTITUTIONALDISTINCTIVENESS.pdf

### 8. Future Plans of Actions for Next Academic Year

• To initiate through IQAC for the third cycle of NAAC • To introduce Commerce Faculty • To introduce Junior College • To appoint security guard • To sign New MoU's • To submit proposal for Research Projects to various funding agencies • To send proposals for grants to organize National Seminars and Conferences • To upgrade the bandwidth of internet connection from 8 mbps to 40 mbps OFC connection • To install Wi-Fi System with Wi-Fi Manager Software for safety use • To launch Ladies Fitness Club • To introduce courses offered under PradhanMantriKaushalyaVikasYojana scheme