



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	ARUNODAYA DNYAN PRASARAK MANDAL'S, WOMEN'S COLLEGE OF ARTS, COMMERCE AND HOME SCIENCE, JALGAON.
Name of the head of the Institution	Dr. Jayashri M. Nemade
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02572250203
Mobile no.	9423487555
Registered Email	adpmwcjal@gmail.com
Alternate Email	jmnemade@gmail.com
Address	Near Khwajmiya Road, Jalgaon
City/Town	Jalgaon
State/UT	Maharashtra
Pincode	425001



Principal
A.D.P.M's Women's College of
Art's, Com. & Home Sci. Jalgaon

2. Institutional Status																															
Affiliated / Constituent			Affiliated																												
Type of Institution			Women																												
Location			Urban																												
Financial Status			Self financed and grant-in-aid																												
Name of the IQAC co-ordinator/Director			Dr. Satish Gulabrao Jadhav																												
Phone no/Alternate Phone no.			02572251303																												
Mobile no.			9823126261																												
Registered Email			satishjadhavsndtjal@gmail.com																												
Alternate Email			adpmwcjal@gmail.com																												
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)			http://www.adpmwc.ac.in/iqac/AQAR2018-19.pdf																												
4. Whether Academic Calendar prepared during the year			Yes																												
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.adpmwc.ac.in/Images/CALENDAR2019-20.pdf																												
5. Accreditation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>73.50</td> <td>2004</td> <td>03-May-2004</td> <td>02-May-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.29</td> <td>2014</td> <td>21-Feb-2014</td> <td>20-Feb-2019</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.02</td> <td>2021</td> <td>01-Mar-2021</td> <td>28-Feb-2026</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B	73.50	2004	03-May-2004	02-May-2009	2	B	2.29	2014	21-Feb-2014	20-Feb-2019	3	A	3.02	2021	01-Mar-2021	28-Feb-2026
Cycle	Grade	CGPA	Year of Accreditation	Validity																											
				Period From	Period To																										
1	B	73.50	2004	03-May-2004	02-May-2009																										
2	B	2.29	2014	21-Feb-2014	20-Feb-2019																										
3	A	3.02	2021	01-Mar-2021	28-Feb-2026																										
6. Date of Establishment of IQAC			11-Jun-2005																												
7. Internal Quality Assurance System																															
<table border="1"> <tr> <td colspan="6">Quality initiatives by IQAC during the year for promoting quality culture</td> </tr> <tr> <td colspan="6"> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture																									
Quality initiatives by IQAC during the year for promoting quality culture																															

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on The Positive Mental Health	06-Aug-2019 1	40
Workshop on Students Awareness regarding Legal Provisions	02-Aug-2019 1	60
Student Induction Program	22-Jul-2019 1	80
Two Days Workshop on NAAC SSR Preparation	20-Jul-2019 2	20
Lecture on Cyber Safety Awareness	22-Aug-2019 1	45
Workshop on Legal Awareness in association with BARTI, Pune and District Legal Service Authority, Jalgaon	23-Aug-2019 1	48
Parent-Teacher Meet	17-Sep-2019 1	23
National Seminar The Status of Disability Studies: Film & Literature	29-Feb-2020 1	102
Alumni Meet	04-Mar-2020 1	20
Conducted an Online Survey on The Role of IQAC towards Institutional Quality Enhancement	05-May-2020 10	296
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	National Seminar	ICSSR, New Delhi	2020 1	130000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Significant contributions made by IQAC during the year (maximum five bullets) • The IQAC organized Two Days Workshop on NAAC SSR Preparation. • Regular Meeting of IQAC and timely submission of IIQA and SSR. • Participation in NIRF • The IQAC and Department of English got sanctioned proposal of National Seminar by ICSSR, New Delhi received grant of Rs.130000/ and Published Seminar Journal. • The IQAC and Library organized Three Day Webinar.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
• To organize a Workshop on NAAC RAF.	• The Institution organized Two Days Workshop on 'NAAC SSR Preparation' on 2021 July 2019.
• To send a Proposal of Research Capacity Building Course under UGC-STRIDE.	• The IQAC prepared and sent a Proposal of Research Capacity Building on 'Research Methodology Course in Social Sciences Training Course on Use of Statistical Techniques in Social Science Research' to UGC, New Delhi under the STRIDE Component I on 26 September 2019
• Prepare a Road Map for NAAC Re-Accreditation.	• The IQAC prepared a Roadmap for NAAC A & A of 3rd Cycle 11 October 2019.
• To organize National Seminar.	• The College organized One Day Interdisciplinary National Seminar on 'The Status of Disability Studies: Film & Literature' sponsored by ICSSR, New Delhi on 29 February 2020.
• To submit IIQA.	• The IQAC submitted IIQA to NAAC on 15 January 2020.
• To submit SSR.	• The IQAC submitted SSR to NAAC 4 March 2020.
• To conduct a survey on Institutional Quality Enhancement.	• The IQAC conducted an online Survey on 'The Role of IQAC towards

	Institutional Quality Enhancement' between 5 to 15 May 2020.
• To conduct Departmental Quizzes.	• The IQAC jointly conducted Departmental Quizzes.
• To organize a program on Legal Literacy	• Inter-Collegiate Legal Literacy Program under MoU with S S Maniyar Law College on 26 February 2020.
• To participate in Inter-Collegiate Sports Tournaments	• College Volleyball & Tug-of-War Team participated in Inter-Collegiate Sports Tournament and got 3rd position in Tug-of-War Competition on 28-30 September 2019 at Peth-Vadgaon, Kolhapur.
View File	

14. Whether AQAR was placed before statutory body ?	Yes
--	-----

Name of Statutory Body	Meeting Date
Executive Council	10-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	22-Feb-2021

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	31-Jan-2020

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has registered its name in the MIS System and has appointed Sr. Clerk Mr. Mahendra P. Chaudhari as a Nodal Officer. The college does regularly upload its data on the MIS Portal in the prescribed format. Hence, the institutional data on the two modules namely Staffing Information and Academic Information is uploaded. The Staffing information includes the data on details of the institutional profile of the courses conducted and approved subjectwise seats by the University and the State Government. The second module

of the academic information contains information on the research activities of faculty members such as no. of Ph. D. holders, projects undertaken by the faculty, no. of seminars and workshops organized and attended by the faculty. The next module informs about the teaching and learning courses available in the library, details of examination, the breakup of fees received, and expenditure of plans schemes. Each year the affiliating university nodal officer ensures that the complete data required for MIS System is uploaded on the MIS Portal. Accordingly, he issues the certificate with that effect.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution takes necessary initiatives for effective curriculum delivery such as availability of Curriculum, syllabus, textbooks, reference books, audio-visual aids, classroom, ICT enabled classroom etc. The college deputed the teachers to attend workshops, orientation on new syllabus, preparation of question banks organized by the Board of Studies in respective subjects. The teachers are also encouraged to participate in seminars, workshops, conferences and orientation, refresher courses to update themselves in recent trends in teaching-learning and research. The principal constitutes time table committee at the beginning of each academic year for the preparation of a common time-table and allotment of classrooms. From this time-table, each department prepares departmental and individual time table, HoD distributes the workload. Academic Calendar Committee: The committee prepares an Academic Calendar that indicates the dates of commencement and end of each semester, internal examination, submission of project work, examination Schedule, date of particular co-curricular and extra-curricular activities and events are organized by various departments and Committees. Departmental Meetings: Each Head of the department holds meetings with his colleagues to make a departmental time-table, individual time-table, list of required textbooks, reference books, journals and submit it to the librarian. Accordingly, he orders the books and keeps them in separate sections. Teaching Plan: At the commencement of the academic year and semester, each faculty member prepares a semester-wise teaching plan as per the guidelines, topics, credits, required periods, evaluation pattern etc. Memorandum of Lectures: Each faculty member keeps a record of his daily teaching such as topics, lectures, activities, tests, holidays, leaves etc. in a memorandum in the prescribed format. The record sheet is submitted weekly. It is signed by the principal. The principal and head of the department monitor the progress of the teaching-learning and evaluation. Weekly Progress Teaching Report: There is a prescribed form in the memorandum for recording weekly information about classes taken, methods used by the teacher, required periods etc. This filled-in form is submitted to the principal who authenticates them and these sheets are maintained in a separate file. It is an important monitoring tool for the effective implementation of curriculum and teaching-learning transactions. Teaching Pedagogy: Along with

the conventional methods including lecture, chalk and talk, question-answer, teachers also make use of recent ICT-enabled teaching methods. Principal and IQAC Monitoring: The Principal and IQAC monitor the overall academic activities and feedback from students. It helps to sort out the difficulties in the curriculum implementation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Tailoring Training Course	-	02/08/2019	30	Employability	Skill Development
Communication Skills in English	-	05/08/2019	30	-	Skill Development
Communication Skills in Hindi	-	07/08/2019	30	-	Skill Development
Communication Skills in Marathi	-	06/08/2019	30	-	Skill Development
Pre-Marital Counseling Course	-	01/08/2019	30	-	Skill Development
Basic Computer Certificate Course	-	03/08/2019	30	Employability	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	-	17/06/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	17/06/2019
BA	Marathi	17/06/2019
BA	Hindi	17/06/2019
BA	Geography	17/06/2019
BA	Economics	17/06/2019
BA	Sociology	17/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
-------------	----------------

1.3 – Curriculum Enrichment**1.3.1 – Value-added courses imparting transferable and life skills offered during the year**

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tailoring Training Course	02/08/2019	16
Communication Skills in English	05/08/2019	15
Communication Skills in Hindi	07/08/2019	15
Communication Skills in Marathi	06/08/2019	15
Pre-Marital Counseling Course	01/08/2019	15
Basic Computer Certificate Course	03/08/2019	10
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	FC IV Environmental Studies	131
BA	CAPC IV Introduction to Early Childhood Education [Practical]	8
BA	CAPC VI Management of Child & Youth Centre [Practical]	8
BA	DC XII Geography Practical Part - I	13
BA	DC XII Geography Practical Part - II	13
View File		

1.4 – Feedback System**1.4.1 – Whether structured feedback received from all the stakeholders.**

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
There is a special Feedback Committee to collect feedback forms. The feedback

is taken from different stakeholders such as students, parents, alumni, employers, and teachers. The feedback forms comprise of a questionnaire having enough questions. The questions are based on the guidelines of the NAAC. Students feedback forms cover the questions on the syllabus and their utility, teacher's behavior, punctuality, use of ICT tools, attitude to students, and communication skills. It also seeks student's responses on facilities provided by the institution such as computers, platforms for overall development, ladies room, sports, recreation, and library, etc. The filled-in feedback forms are given to the expert committee comprising of teachers from sociology and language. The analyzed feedback is put to use for further improvement in the overall functionality of the institution. On that basis, Action Taken Report is prepared and submitted to the IQAC and the principal. Feedback from Parents: There is a specific format for the collection of feedback from parents. It seeks parent's feedback regarding the learning environment, teacher's cooperation, educational facilities, and their expectations from the institution. Feedback is also collected during the teacher-parent meet. Later on, their suggestions and recommendations are forwarded to IQAC and the Principal. Likewise, feedback is also collected from the alumni in a specific format. It seeks responses from alumni about the contributions of the institutions in their overall development and seeking employment. The valuable suggestions from the alumni are taken into considerations by the authorities for the further improvement of the college. There is also a provision of collecting feedback from the teachers regarding the curriculum of the university in comparison to other universities. Inclusion of ICT and other facilities available for the enhancement of the teaching-learning process. Thereafter Feedback forms and The Action Taken reports are uploaded on the college website.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	-	40	7	7
BA	Sociology	24	24	24
BA	Economics	24	24	24
BA	Geography	22	22	22
BA	Marathi	23	23	23
BA	Hindi	23	23	23
BA	English	15	15	15
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	294	Nil	16	Nil	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
16	12	46	8	Nil	45
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Through personal guidance faculty members provide psycho-social support to students. Most of the students in our college are from the slum, disadvantaged and poor sections. Hence, psycho-social support and guidance are offered both in formal and informal ways as a continuous process in academic learning. With regards to academic guidance, the teaching staffs provide mentoring support on useful references for reading and also provides information on various competitive examinations and contests. As the admission process completes, the IQAC allots mentees to each teacher-mentor. The total numbers of students are divided according to the teacher numbers. A teacher-mentor is allotted mentees from three years e. i. BA I, II III. Though IQAC allots mentees to the same subject teacher, a mentee can consult her problems with any teacher.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
294	15	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	15	4	Nil	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nil	VI	01/10/2020	10/11/2020
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The process of internal assessment is communicated to the students well in advance, and they are informed about the evaluation pattern to ensure

strictness and transparency in the internal assessment. The rules and regulations of the University about the internal and external examination are communicated to the students in the college prospectus. The circulars regarding these examinations by the university are displayed on the notice board. 1. The college has an examination committee to carry out these examinations smoothly. 2. The subject teachers show the answer books to the students in the classroom for self-evaluation and improvement of their performance. The students can interact with the teacher to resolve grievances if any. 3. The fieldwork, visit reports, and project works are strictly monitored by the subject teachers. 4. Viva-voce based on practical work is carried out for the evaluation. 5. The subject teachers ask a different oral questions during lectures in order to prepare the students for future oral examinations. 6. The students who failed in internal assessment (seminar, Home Assignment) are allowed to reappear for the same. 7. The college administration has given the freedom to the subject teachers to select the method of internal evaluation to have the variety in the methods of internal examination and evaluation which includes: ? Multiple choice question tests ? Unit test ? Home Assignments ? Seminars ? Class test ? Surprise test ? Project report ? Oral tests ? Classroom behavior ? Overall performance

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college forms a committee to prepare an academic calendar of the college. The college adheres to the academic calendar for the effectiveness of the process of teaching-learning and evaluation. Meeting of staff is conducted at the beginning and at intervals of the time period during the semester headed by the Principal to convey and discuss the pros and cons of functioning of the system. • The university also provides a calendar of academic terms and vacations in each academic year. • The College collects teachers' profiles, a list of academic and administrative committees leave records, an individual teaching time-table, and teaching plans for office records. • The heads of the departments arrange departmental meetings as the academic year begin to discuss the distribution of teaching work and they set the departmental time-table. • Departmental meetings are held regularly to discuss planning, organization, and implementation of activities. • The teachers prepare semester-wise teaching plans concerning the subject with due consideration of the Continuation Internal Evaluation. • Then, the concerning teacher/head of the department submit the planning of curricular, extra-curricular, and co-curricular activities, seminars and departmental tests, etc. • The special committee collects the data from all the teachers and prepares a comprehensive academic calendar of the college considering university schedules, public holidays, summer and winter vacations, days of celebration, and vivid activities to be conducted by various academic, cultural, sports, study tour and other committees. • The university provides the schedules of external examinations, generation of online examination forms, online submission of the forms, generation of the seat numbers, admit card, entry of internal and practical marks on E-Suvidha portal, tentative date of commencement of the CAP, and tentative date of declaration of the results. • The college exam committee prepares the schedule of the internal exam. Internal evaluation is carried out by organizing seminars, tests, projects, oral, group discussions, unit tests, etc. • The students can opt from group discussion, seminar, or home assignments allocated to them by the concerned department. The department decides the schedule to organize Group discussions, Seminars, and Home assignments within the time stipulated by the college exam committee. • The teachers maintain the record of planning, execution, and evaluation of departmental activities. • The college organizes a Centralized Assessment Program for the first-year undergraduate examination as per the framework given by the university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.adpmwc.ac.in/Out_comes.htm

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	Nil	71	51	71.83
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://adpmwc.ac.in/2021/SSS-19-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Interdisciplinary National Seminar on 'The Status of Disability Studies: Film and Literature'	English	19/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Principal	1	6.62
National	English	3	6.62
National	Hindi	3	6.62
National	Economics	2	6.62
National	Geography	1	6.62
National	Sociology	1	6.62

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	1

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	Nil

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	Nil	Nil	0

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	31	1	20
Presented papers	Nil	15	Nil	1

Resource persons	Nill	Nill	1	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International yoga Day	NSS Unit Vishvmangal Yoga centre and Naturopathy Vocational Training Center, Jalgaon	16	20
Oath Of TOBACCO Free Bharat	NSS Unit Maharashtra Govt.	16	100
Each one-Teach One	NSS Unit	2	20
LEGAL Awareness	NSS Unit BARTI ,Pune	16	90
Medical Checkup	Medical Checkup	2	100
Oath For Voters	NSS Unit Divya Marathi News Paper	16	100
Diwali Pharal	NSS Unit	16	20
Bicycle Distribution	NSS Unit Rotary Club, Jalgaon	16	70
Sanvidhan Jagar Rally	NSS Unit Sanvidhan Jagar Rally Samitee, Jalgaon	2	20
World Waters Day	NSS Unit	16	70
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
WORLD AIDS DAY	NSS Unit	Delivered a Lecture on Issue Related	16	60

		with AIDS		
RUN FOR UNITY CAMPAIGN	NSS Unit Jalgaon City Runner Group	Run for unity campaign	2	20
Nirmalya Collection	NSS Unit Municipal Corporation	Nirmalya Collection	2	12
Fit India Campaign	NSS Unit Govt. of India	Organized Various Games and Sports Activity Awareness About the Campaign	16	70
SADBHAVANA DIVAS	NSS Unit	Speech On' National Integrity'	14	50
One Day Workshop based (UGC Gender sensitization programme)	NSS Unit Women study Centre	on Legal provisions for women protection gender Harassment	16	90
SWCHHATA PANDHARWADA	NSS Unit Govt. of India	SWCHHATA ABHIYAN	2	40
Literacy Week	NSS Unit	A debate was Organized on the topic 'Literate Bharat, Prosperous Bharat'	2	20
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Women's College and S. S. Maniyar Law College, Jalgaon	26/02/2020	Inter -Collegiate Legal Literacy Programme	106
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
475000	366834

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN	Partially	v-0.1.00	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3290	342163	11	3000	3301	345163
Reference Books	6978	1921503	125	30792	7103	1952295
e-Books	3135000	5900	Nil	Nil	3135000	5900
Journals	47	18492	2	644	49	19136

e-Journals	6000	Nill	Nill	Nill	6000	Nill
CD & Video	97	36215	Nill	Nill	97	36215
Others(s pecify)	23	Nill	1	Nill	24	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0Dr. Jayashri Madhusudan Nemade	The Sexual Harassment Of Women At Workplace (Prevention, Prohibition and Redressal) Act 2013	MS powerpoint	14/10/2019
Dr. Satish Jadhav	BA I DC I Imaginary Lines	MS powerpoint	14/10/2019
Dr. Hiralal V. Chavan	Micro Economics	MS powerpoint	23/01/2019
Mr.Rajesh M. Kharde	Kavyashatra	MS powerpoint	14/10/2019
Dr. Kishor H. Nehete	Tourism In India	MS powerpoint	20/10/2019
Mr. Yunus R. Shaikh	Soft Skills	MS powerpoint	25/10/2019
Prof. Dimpal Patil	Hindi Sahitya Itihas Chhayavad	MS powerpoint	25/10/2019
Dr. Sadhana B. Jawale	Karl Marx	MS powerpoint	26/10/2019
Prof. vrushali V. Kolhe	Women Empowerment in India	MS powerpoint	26/10/2019
Prof. Somnath Sopan Lokare	Antonym	MS powerpoint	23/01/2019
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	28	0	5	1	1	5	0	50	0
Added	0	0	0	0	0	0	0	0	0
Total	28	0	5	1	1	5	0	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
ICT Tools and Resources Available - 46	http://adpmwc.ac.in/2021/ICT-Tools-resources.pdf
Language Lab (For Audio, Video recording- Video Camera with technical details, PC software, processing, software, Smartphone, tablet, megaphone, PA system)	http://www.adpmwc.ac.in/e-Content.htm

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
293000	203417	475000	366834

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College constituted a College Development Committee that deliberates each year on the various infrastructural and academic needs of the college and allocates budget, keeping in view the requirements of all the stakeholders. The College has adopted systems and procedures for maintaining and utilizing physical, academic and support facilities the systems and procedures are followed as: For Sports Facilities: There is a special sports committee that prepares schedules as per the university sports schedule. The Chairman and members of the sports committee look after the sports equipment. The College has established an indoor facility with one badminton court and one table tennis table. For the maintenance of these grounds, the college has appointed a coach/attendant on a contract basis and he does his work under the guidance of the Principal and sports committee. The committee motivates students to participate in various sports competitions. For Laboratories: The College has Geography and English labs. In ICT/ Computer Lab, computer systems and ICT-related equipment are installed for the students. For the maintenance of other laboratories like geography and English, the class IV of the college and attendants of AMC takes efforts to upkeep and update the labs. For Classrooms: The College has 19 classrooms. The classrooms are cleaned every day. The Principal has appointed a timetable committee. The committee takes efforts to prepare the timetable before the commencement of each semester. Further to provide the opportunity of ICT-based teaching classrooms for all the departments. The Principals and Time table Committee chalk out time-table, semester-wise. For Library: The college constitutes a library committee consisting of the Principal as its Chairman, College Librarian as its Secretary, senior teachers representing various departments. In the meeting of the committee, convened at the beginning of the academic year, the Librarian presents the Annual Library Budget of various departments based on the student-paper ratio for each subject. There is a provision of fire extinguishers in the Library to keep the resources away from disaster. The college has appointed a

library attendant to keep the library resources clean from the dust. • The infrastructure of the college is maintained by financial aid received from the management and government funding agencies in the form of non-salary grants (maintenance grants). • Cleanliness of the campus is a regular activity entrusted to the non-teaching staff. The management makes financial provisions for coloring of the college building, minor repairs, and alterations as per the needs. The types of equipment in the various departments are repaired as and when needed. The institution hires the services of a janitor for cleaning of toilets and urinals. • The college subscribed power line from the Electricity Board of Maharashtra State. For providing fluctuation-free, uninterrupted electric supply, equipment in the office and library are connected to a dedicated online UPS. The Solar system (1KV) for power supply is installed on the terrace of the college building. • To combat the challenges posed by periodic load shedding and blackouts, the college has set up a power generator.

<http://adpmwc.ac.in/2021/Infrastructure.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Bus Pass Scheme	21	11650
Financial Support from Other Sources			
a) National	Govt. Scholarships	200	328665
b) International	0	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
5. ICT	03/08/2019	10	Dr. Vinay Patil (Coordinator) 9422279041
4. Yoga	21/06/2019	40	NSS Department Sports Committee 9823126261
3. Personal Counselling and Mentoring	01/07/2019	287	All Faculty Members Give Personal Counselling Mentoring to Students on Academic Individual Problems
2. Language Lab	01/07/2019	27	Dr. Somnath Lokare (Coordinator) 9860470457
1. c. Soft Skill	29/07/2019	26	Savitri Bai Phule

Development			Vachak Chalval
1. b. Soft Skill Development	11/11/2019	44	Aap Ki Adalat Dr Prakash Kamble 8956598649
1. a. Soft Skill Development	01/07/2019	131	Personality Development One Semester Course For Students of B.A. I Dr. Jayashri Nemade
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Geography Quiz	101	Nill	Nill	Nill
2020	Economics Quiz	67	Nill	Nill	Nill
2020	Sociology Quiz	78	Nill	Nill	Nill
2020	Marathi Quiz	30	Nill	Nill	Nill
2020	Hindi Quiz	8	Nill	Nill	Nill
2020	English Quiz	2	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nill	Nill	Nil	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
------	-----------------------------------	--------------------------	---------------------------	----------------------------	-------------------------------

	higher education				
2020	1	BA	Economics	PGSR, SNTD Womens University, Mumbai	MA
2020	1	BA	Hindi	Pratap College, Amalner	MA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Drawing Elocution Competition	District	4
Youth Festival	University	6
Youth Festival	Regional	8
Tejaswini	College	33
Inter-Collegiate Sports Tournament	University	12
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Tug-of- War	Nill	3	Nill	BA III 47	Sangita Nannaware
2019	Tug-of- War	Nill	3	Nill	BA II 41	Radhika Sonawane
Nill	Tug-of- War	Nill	3	Nill	BA III 72	Nila Shirsath
2019	Tug-of- War	Nill	3	Nill	BA II 27	Jayashri Chaudhari
2019	Tug-of- War	Nill	3	Nill	BA II 53	Pooja Sonar
2019	Tug-of- War	Nill	3	Nill	BA III 74	Jayashri Kamble
2019	Tug-of- War	Nill	3	Nill	BA II 73	Nilam Bari
2019	Tug-of- War	Nill	3	Nill	BA II 43	Swati Patil

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Each year the Principal constitutes Election Committee as per the guidelines. The Student Council is the most prominent statutory body, where most of the student representatives actively participate in the inculcation of social responsibility and good citizenry among the student community. Students can raise their demands, complaints, require facilities, suggestions for improvement in the overall functioning of the college. While the formation of students council the Principal promotes inclusive practices by nominating representatives from diverse backgrounds: Student Council - The year 2019-2020

- 1] President - Dr. Jayashri Nemade
- 2] Teacher Representative - Dr. Hiralal Chavan
- 3] NSS PO - Dr. Prakash Kamble
- 4] Chairman (Sports Committee) - Dr. Satish Jadhav
- 5] BA Part-I - Tanushree Kumbhar
- 6] BA Part-II - Sonam Bhalerao
- 7] BA Part-III - Pallavi Patil
- 8] Sports Representative - Puja Sonar
- 9] NSS Representative - Priyanka Zodape
- 10] Cultural Representative - Anjali Ahire
- 11] Magazine Representative - Chetana Songire
- 12] SC Representative / ST - Manisha Vasave
- 13] ST Representative /OBC - Tadvi Saybu

The election process for electing a secretary of the Students' Council is carried out by the college as per section 99(3) of Maharashtra University Act 2016 (Previously section 40(2) of Maharashtra University Act 1994). The elected General Secretary of the College Students' Council becomes a member of the University Students' Council as per section 99 (3) of Maharashtra University Act 2016 (section 40(2) of Maharashtra University Act 1994). The elected General Secretary of the College Students' Council represents the college in the University Students' Council and voices student's problems if any. The college encourages the involvement and participation of students at almost all levels of planning and organization of numerous academic and administrative, co-curricular, and extracurricular activities and procedures. Every year, students play an active role in the organization and execution of activities concerning cultural activities Gathering (FULORA), magazine Committee, etc. The students help in planning, organization, and execution of activities such as workshops and conferences, NSS camps and campaigns, youth festivals, industrial visits, various activities, etc. Major Activities of The Students Council for Developing Various Skills, Competencies, and Fostering Holistic Development: Youth Festival: The cultural committee members and Students Council actively participate in the planning and execution of the Regional and University Level Annual Cultural Youth Festival. Fulora: The Gathering Secretary plays an important role in planning and execution of the Annual Social Gathering (FULORA). TEAJASWINI, a unique competition introduced by our University for tapping the most talented student from among the students. Co-curricular and Extracurricular Activities: The student council members play an active role in encouraging students participation in different curricular, extracurricular, and extension activities arranged throughout the academic year. Magazine Committee: Each year the institution publishes KUSUMAI, the Student magazine. One student representative from the student council is nominated as a member of the editorial board. She contributes to the selection of the articles, poems, compilations, stories, etc. Representation of Students on following Academic Administrative Committees: College Development Committee IQAC Prevention of Sexual Harassment Committee - ICC Anti-Ragging

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has a registered Alumni Association titled 'Arunodaya Women's Collegians Alumni Association, Jalgaon'. The registration no of the association

is MAHA/21002/JAL dated 29 April 2019. Aims and Objectives: • To strengthen the relationship between the institution and alumni. • To contribute to institutional development through financial means. • To organize different academic and various activities for the mobilization of resources. • To nurture the talent among students by arranging skill-based workshops. • To inspire the present students by organizing interactive sessions with renowned personalities. • To sponsor prizes and felicitate the best performers in academic and non-academic activities. • To encourage alumni participation by inviting them to important college events. To receive feedback from the alumni for the betterment and further educational improvement of the institution.

Member Of Alumni Association 1 Mrs. Ujwala Satish Jadhav - President 2 Mrs. Ujwala Mohan Bendale - Vice- President 3 Mrs. Jyotsna Yadavrao Barhate - Secretary 4 Mrs. Neha Suhas Chaudhari - Member 5 Mrs. Seema Khemchandra Patil - Member 6 Mrs. Megha Mahesh Gorade - Member 7 Mrs. Rekha Prashant Bonde - Member 8 Mrs. Kumudini Harshal Chaudhari -Member 9 Miss Nupur Sanjay Jain - Member

5.4.2 – No. of enrolled Alumni:

12

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The following meetings of the Alumni Association were undertaken during the academic year 2019-20 1. The first meeting of the association was organized on 15-01-2019. Mrs. Ujwala Jadhav chaired the meeting. During the discussion, it was decided to arrange programs on some crucial issues such as 'Use of Social Media and Women Safety, 'The Place of Women in the Society' etc. Accordingly, on 22 Aug. 2019 Alumni Ku. Bharati Dabbe delivered the lecture with PPT slides on "Cyber Safety Awareness". 2. The second meeting of the Alumni Association was arranged on 15-12-2019. The member of the association and the director of the Kutuhal Creative Club, Jalgaon Mrs. Megha Gorde guided the students on the Sun Eclipse process. The practicals of watching the sun during the Eclipse were shown by Mrs. Megha Gorde and her team on 06-12-2019. 3. On 14-02-2020 the third meeting of the Alumni Association was arranged in which it was decided to arrange Alumni Students Meet. It was also discussed to felicitate the Alumni students on their academic achievements. 4. On 14th March 2020 the Alumni Students Meet was held in the conference hall. Dr. J. M. Nemade chaired the Meet. The President of the association Mrs. Ujwala Jadhav, Vice-President Mrs. Ujwala Bendale, and Secretary Mrs. Jyotsna Barhate were present on the dais. On this occasion, the Alumni student from the Hindi department Sapna Patil was felicitated over her achievement in SET Examination.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The participative management practices are manifested in the activities given below - 1. Report of National Seminar on 'The Status of Disability Studies: Film and Literature' on Saturday 29 February 2020 International film critic, Mr. Ashok Rane delivered a Keynote address on 'The Depiction of Disability in Film: Traditional and Changing Attitudes'. He outlined the history of Indian cinema with the characteristics and changes that occurred at the advancement of time and society. Then he analyzed many Hindi, Marathi, and other films in Indian languages and highlighted the roles given to and played by disabled characters. He held the view that Indian films had used disability as a

commodity. Many Indian films have created a melodramatic situation in the lives of disabled characters. Such films were Prempatra, Dosti, Khilona, Shole, Sparsh, Khamopshi, etc. In this way the disabled were shown to win the sympathy of the audience which they don't like. He reiterated that the films after 2000 are realistic in nature. They are searching for the inner person in a disabled. There is no exaggeration of disability in some modern films like Barfi, Black, Koi Mil Gaya, Gazani, My Name is Khan, Taare Zameen Par Yellow, etc.

Dr. Mahdura, Asst. Prof., TISS-Mumbai, highlighted the problems faced by the disabled. She elaborated the data on issues, cases, schemes, policies, and rehabilitation of the disabled community. She emphasized the idea that poor, female disabled are double disabled. People call the disabled by the name of their disability not by their proper name. The chairperson Dr. Vinod Chaudhari suggested that there should be a separate Ministry and Budget for disabled community. Dr. Milind Pandit's speech focussed on the depiction of disabled characters in Indian films, TV serials, and kinds of literature. He discussed the characterization of the disabled. He held the view that literature too failed to depict real issues of the disabled. Many times the disabled are depicted as humorous characters. Mr. Ganpat Dhumale Ass. Prof., S. S. Maniyar Law College, Jalgaon emphasized the need to think positively and take immediate action on the issues of the disabled. We should eradicate the aspects of fate associated with disabilities. Being a physically disabled person he stated that the so-called civilized society and able people have a crippling mindset.

Dr. Suvarna Shide commented on the lack of basic facilities for the disabled. They do not have direct access to so many public spheres and infrastructures. Mr. Wajihuddin of TOI, Mumbai stated that it is the duty of media particularly electronic media to create a positive atmosphere for the disabled. 2. Report of Workshop on 'NAAC-SSR Preparation' Dr. Mahendra Shirsat informed about the revised accreditation framework. He informed that some colleges missed A, A grades by a fraction of the margin. Almost all accredited colleges scored less in Criteria III-VI. He also emphasized Cri. II and suggested we relate Best Practices, for impact on the grade. He clarified the concepts and terminologies in the manual. Each criteria chairman read the rough draft of the response.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	It has been the tradition of the institution to see to it that the students of from the diverse background such as socially, educationally and economically backward students and that too mostly from rural area are admitted on a priority basis while giving admission. The college gives admissions to the students on first come first serve policy. The college admission committee helps the students in the admission process. It also guides the students in subject selection. The college follows all the rules and regulations given by the UGC, State Govt. and the Affiliating University
Human Resource Management	Principal The Principal of the

	<p>College is the academic and administrative head. She plans, co-ordinates, supervises and controls the functioning of the entire college.</p> <p>Academic Administration Every department is headed by a head. General Administration The general office administration is supervised by the Office Superintendent. He is assisted by, senior clerks and junior clerk, and the peons. Support Function Library - The Librarian looks after the library administration. He is assisted by a, library attendant.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The Institution has provided adequate facilities for teaching and learning process. They are as follows: Total Campus area of Institution is 1 acre. Built up area is 48,000 Sq. ft. The College has fifteen classrooms. There is a Seminar Hall with ICT enabled equipments. The College has Central Library with 10325 books. There is a reading room. They use this facility for their research. The College has 28 computers, 9 LCD Projectors. The College has a separate NSS room, ladies common room, Seminar hall, Canteen, well equipped laboratories for Geography, English, and ICT Center/Computer lab.</p>
Research and Development	<p>The college has fruitful environment and culture for research. The college has basic infrastructure like computers with high-speed internet, well equipped library with rich reference section, and study section. The IQAC motivates the teachers to present research papers in Seminars, Conferences and Workshops. They also publish research articles in edited books. Two teachers are Ph.D. guides. Two research projects are ongoing. Six teachers are preparing drafts of research project The college organises lectures of eminent persons, through Faculty Development and Research Committee, to guide and develop research activities. The college organises seminars and conferences on various subjects.</p>
Examination and Evaluation	<p>There is an examination committee to ensure smooth implementation of continuous Internal Evaluation. This helps to declare the results within the stipulated time. The college strictly follows the guidelines of the University regarding examination.</p>

	<p>related grievances. Due to covid-19 only sixth semester exam was held through online mode. There is an enough of scope for the reform in internal evaluation that carries 25 percent of weightage. The internal evolution process consists of written tests, home assignments, seminars, group discussions, practicals, overall performance, library work etc. for enhancing the competence as well as skills acquired by the students.</p>
Teaching and Learning	<p>Incremental improvements made for the preceding five years with regard to quality for the Teaching-Learning Process. The Committee prepares an Academic Calendar which incorporates conduct of various co-curricular and extra-curricular activities, Examinations, Gathering, NSS Special Camp etc. Teaching plan and its review: Departmental meetings, Continuous Internal Assessment, Review by the Principal through departmental and staff meetings, Adoption of Innovative Teaching-Learning Methods, Guidance of expert Teachers, Industrial Visits and Educational Tours, Replacement of blackboards with green and white boards, Strengthening of ICT enable classrooms, Lecture on familiarizing faculty with ICT Tools and hands on training.</p>
Curriculum Development	<p>The teachers took initiatives to impart latest and useful knowledge to the students. The department of Marathi runs a programme called Savtribai Phule Vachak Chalval. The department of Hindi shows the downloaded interviews of Feminist novelist on the works prescribed for the syllabus. Department of English use the experiential learning method for Core Component subject. Spoken aspects of English language, are taught by using audio CD's and using the Language Lab. They show the movies based on the syllabus content. A Doll's House The department of Geography plans the excursion tour and field visits at the biodiversity hotspots.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>1. Govt. Web Portal AISHE (C-44253) 2. LIBMAN-OPAC 3. Govt. Web Portal MIS</p>

Administration	Online Salary (THE Server)
Finance and Accounts	1. Mr. S. R. Pawar and Associates, Jalgaon 2. Govt. Auditor Office
Student Admission and Support	1. MKCL 2. Scholarship (MAHADBTMAHAIT)
Examination	1. MKCL 2. University Examination Department

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Satish Jadhav	New Education Policy 2019 Draft	SNDT Womens University, Mumbai	2455
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on NAAC RAF	Workshop on NAAC RAF	20/07/2019	21/07/2019	16	3
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	08/07/2019	13/07/2019	6
Short Term Course	2	29/07/2019	04/08/2019	7
Faculty Development Program	1	20/04/2020	28/04/2020	9
Faculty Development Program	4	20/04/2020	06/05/2020	20
Faculty Development	1	27/04/2020	04/05/2020	8

Program				
Faculty Development Program	2	11/05/2020	16/05/2020	6
Faculty Development Program	1	12/05/2020	18/05/2020	7
Faculty Development Program	1	13/05/2020	17/05/2020	5
Faculty Development Program	1	21/05/2020	26/05/2020	6
Faculty Development Program	2	23/05/2020	29/05/2020	7
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Provident Fund, 2. Pension, 3. DCPS, 4. Gratuity Scheme, 5. Medical Reimbursement and 6. GIS	1. Provident Fund, 2. Pension, 3. DCPS, 4. Gratuity Scheme, 5. Medical Reimbursement and 6. GIS	1. Savitribai Phule Student Welfare Scheme and 2. Cycle Bank Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Budgeting and optimum utilization of finance, as well as mobilization of resources, are the issues considered under this Key Indicator. There are established procedures and processes for the planning and allocation of financial resources. The institution has developed strategies for mobilizing resources and ensures transparency in the financial management of the institution. The income and expenditure of the institution are subjected to regular internal and external audits. The audit and inspection procedure adopted in the college is as under: 1. Internal Inspection- The parent Trust has established its own Internal Inspection and Audit Department, which regularly checks the financial accounts, and suggests corrections if required, which are carried out by the accounts department. 2. Internal Audit- The internal auditor S. R. Pawar Associates, Jalgaon is appointed by the Parent Trust to conduct the Audit of accounts every year. The audit discrepancies and queries are resolved by the accounts department under the guidance of the Principal. Finally, the audit report is presented for approval before the Management Council and the General Body of Parent Trust. 3. Inspection by the Senior Auditor - The accounts of salary-grant are inspected by the Inspection by the Senior Auditor. 4. Inspection by Joint Director- The accounts of salary-grant are inspected by the Joint Director of Higher Education, Government of Maharashtra. 5. Audit by the Accountant General- The audit and inspection by

the audit personal from the Office of Accountant General are conducted.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Savitribai Phule Scheme	3500	Student Welfare
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher Association's Meet on 17/09/2019.

6.5.3 – Development programmes for support staff (at least three)

1. Workshop on NAAC RAF 2. Workshop on Legal Awareness and 3. Lecture on Intellectual Property Right
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Continued Add-On / Certificate Courses 2. Organized Workshop on NAAC RAF for Teaching and Non-Teaching Staff, 3. Organized National Level Seminar and published a Seminar Journal, 4. Organized Three Days Webinar in association with Library and 5. Submission of IIQA and SSR for NAAC 3rd Cycle A A.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Parent-Teacher Meet	17/09/2019	17/09/2019	17/09/2019	23
2020	National Seminar The Status of Disability Studies: Film Literature	29/02/2020	29/02/2020	29/02/2020	102

2020	Alumni Meet	04/03/2020	04/03/2020	04/03/2020	20
2020	Conducted an Online Survey on The Role of IQAC towards Institutional Quality Enhancement	05/05/2020	15/05/2020	15/05/2020	296
2019	Workshop on The Positive Mental Health	06/08/2019	06/08/2019	06/08/2019	40
2019	Workshop on Students Awareness regarding Legal Provisions	02/08/2019	02/08/2019	02/08/2019	60
Nil	Student Induction Program	22/07/2019	22/07/2019	22/07/2019	80
2019	Two Days Workshop on NAAC SSR Preparation	20/07/2019	21/07/2019	21/07/2019	20
2019	Lecture on Cyber Safety Awareness	22/08/2019	22/08/2019	22/08/2019	45
2019	Workshop on Legal Awareness in association with BARTI, Pune and District Legal Service Authority, Jalgaon	23/08/2019	23/08/2019	23/08/2019	48
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Legal	20/08/2019	20/08/2019	98	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

5.0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	04/07/2019	11	Each one Teach One	1	22
2019	1	1	19/10/2019	1	Diwali Fharal	1	36
2019	1	1	14/09/2019	1	Nirmalya Collection	1	14
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	17/06/2019	Stakeholder Should: i) Perform his duties conscientiously and with dedication. ii) Participate in teaching, extension, and research activities. iii) Be affectionate towards the students. iv) Refrain from allowing considerations of caste, creed, religion, race, or sex in their professional

endeavor. v) Co-operate in the formulation of policies of the institution and discharge responsibilities thereof. vi) Work to improve education in the community and strengthen the community's moral and intellectual life. vii) Perform the duties of citizenship and participate in community activities. viii) Help to promote national integration.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Oath Of TOBACCO Free Bharat	11/07/2019	11/07/2019	116
Oath For Voters	08/10/2019	08/10/2019	116
Sanvidhan Jagar Rally	26/11/2019	26/11/2019	22
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Vehicle Day: Most of the students who reside in distant places use bicycles as a mode of transportation to come to the college. The institution observes each second Saturday of every month as a No Vehicle Day in order to prevent environmental pollution. Plastic Free Awareness Campaign: Through various N.S.S. activities and programs awareness about the harmful effects of plastic on the environment is created. Paperless Office: The college emphasizes paperless works for administrative and academic purposes. Online-based admission procedures, internal examination marks, various Government and university reports and proposals and other information are communicated by using paperless mode. One side used papers are reused to print reports for proofreading etc. Green landscaping with trees plants: At the beginning of each academic year, the college undertakes the tree plantation. Each year around 10 saplings are planted. The green campus initiative makes the institution stakeholders aware of the protection of the environment. The saplings which are planted at the beginning of each year are cared for and protected by students and non-teaching staff. The green audit is also conducted periodically.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

TITLE OF THE PRACTICE 1) Savitribai Phule Student Welfare Scheme Goals: 1. To bring the students of rural and slum areas into the mainstream of higher education 2. To provide financial assistance to the needy and desirous students 3. To introduce Earn and Learn scheme for facilitation of above scheme 4. To extend academic guidance as our students are from poor educational backgrounds 5. To improve students' attendance 6. To make students self-reliant Context: The institution primarily aims at accommodating the girl students from social, educational, and poor economic backgrounds, residing in the nearby villages and slum areas. These students somehow manage to complete education up to XII only

because of the Government policy of providing free education to girls up to XII. However, they discontinue their education due to financial constraints and gender bias. The parents pay due attention to their boys' education and give secondary importance to girls' education. Furthermore, they consider these girls as burdens to be relieved by way of getting them married as early as possible. The institution realized this precarious condition of these girls and devised systematic planning to overcome the barriers mentioned above. Hence the financial aid scheme is in the name of Savitribai Phule. The Practice: The scheme covers students from as many as around 30 villages. Initially, faculty used to help students individually and informally. Later on, it was decided to devise a scheme to make financial assistance in an organized and formal form to

needy and desirous students. The issue was put forth before IQAC and unanimously decided to give the name of Savitribai Phule, a great social reformer and champion of women's education. The faculty realized that due to a shortage of funds some students remained un-benefited by the scheme. Hence, faculty increased the contribution amount from Rs.2000/- to Rs.3000/-. Evidence of Success: Through this scheme, we could contribute a little to the national goal of improving the gross enrolment ratio. Earlier the faculty members used to visit the parents of XII passed students on a larger scale. However, due to the wide publicity was given to the scheme, the students and parents from rural regions approached the faculty. Hence, the physical efforts of the faculty members were minimized. As a result, the aspiring students from poor socio-economic backgrounds were brought into the mainstream of higher education. Thereby we could realize the goals of the said scheme. The students acquired knowledge and skills that made them self-reliant. The following table shows the year-wise beneficiaries of the scheme: Sr. No. Year No. of Beneficiary Students

Sr. No.	Year	No. of Beneficiary Students
1	2019-20	21
Total		21

Allotted Amount 1 2019-20 21 11550 Total 21 11550 The above table clearly reflects that as many as 21 students were benefited from this scheme and the overall amount spent on the scheme is Rs.11550/-. The scheme helped students who were enrolled into higher education, especially, from rural and social economically poor backgrounds. They were empowered by imparting higher education. Problems Encountered and Resources Required: The first and foremost problem was how to raise the funds required for running the scheme. Then another problem was how to select the beneficiaries. But solutions to the problems were found in the discussions held by the Principal with the faculty members. The Principal and the faculty unanimously agreed for the need of introducing the poor student aid scheme and it is our pleasure to state that the entire faculty voluntarily agreed to offer a donation in the form of Rs.2,000/- each year to raise the fund for the scheme. On realization of shortage of funds, the faculty themselves increased their contribution in the form of Rs.3,000/-. The office staff helped technically in devising and implementing the scheme. Conclusion: It is realized that the scholarships provided by GOs, NGOs, and other funding agencies fell short of the requirements of all the needy students. The available schemes require complex parameters for eligibility to get the scholarship. The schemes available for students do not reach out to the villages and slum areas of cities. Therefore, by keeping in mind the necessities and problems of needy and poor students from our college we started the above-said welfare scheme. The scheme yielded fruitful results and improvement in academic performance. Fortunately, our staff members are conscious about their social responsibility, without which we could not achieve the goal. If the other institutions devise such schemes, they will also be able to contribute to the growth of higher education among the target group. It contributed to building the rapport between teachers and students. We humbly claim that the scheme helped to enhance the relationship between educational institutions and society at large. We are aware that the scope of such a scheme may be widened in time to come. 2) Cycle Bank Scheme: Goals: a. To encourage students residing in remote areas for seeking admission in our college. b. To bring the students from nearby slums and adjacent rural

areas into the mainstream of higher education. c. To improve the attendance of students having transportation problems. d. To promote the use of environmentally friendly modes of transportation. e. To assist students from distant places who used to come on foot to the college. f. To involve the philanthropers, donors, and NGOs in the educational process. g. To create awareness about physical fitness. Context: Our management started this college with a view to improving the gross enrolment ratio of the students who are residing in remote distant places in the town as well as surrounding villages.

Initially, we realized that they had several constraints and financial constraint was a significant hurdle. Initially, the faculty observed the students from distant places showed unsatisfactory attendance. Consequently, the teachers discussed with the students to identify their problems and issues.

This made the faculty realize the need to introduce the scheme. Accordingly, the faculty deliberated on the financial provision required for the implementation of the scheme. It is our pleasure that all the philanthropers whom we approached generously donated bicycles and funds. Practice: The institution had already constituted a student welfare cell for the arrangement of the students welfare activities. Accordingly, the committee devised a procedure for the implementation of the activity. The committee prepared rules and regulations and the process for selecting beneficiaries from the short-listed needy students. The procedure for running a bicycle scheme is as under •

Display of information of the Cycle Bank Scheme on notice board • Invitation of applications in a prescribed form • Receiving duly filled in applications with due recommendation of respected HoDs. • Scrutiny of received applications. • Conducting interviews of scrutinized applicants • Display the list of selected beneficiaries • Allotment of the bicycles to the selected beneficiaries

Evidence of Success: Earlier the faculty encountered some difficulties in introducing the scheme. The most important difficulty was raising the necessary funds for the implementation of the scheme. The faculty deliberated on the matter and decided to make an appeal to the donors for the funds. Accordingly, our committed faculty members took huge efforts by approaching various individual donors, philanthropers and charity institutions. Despite the financial constraints, the faculty members made up their minds to implement the scheme come what may. We realized that there are good numbers of

philonthropers who generously donate to the educational cause. The scheme was initially introduced with only five bicycles in 2014. Gradually it developed into thirty-nine bicycles in 2019. Significant improvement in the attendance of student beneficiaries • Increase in student participation in academic and extra-curricular activities • Academic growth among beneficiaries • Increasing no of visitors and seating hours in the library • Awareness about physical fitness among students • The unexpected evidence of success was that some students bagged prizes in cycling competition held in local areas. The following table shows the year-wise beneficiaries of the scheme: Sr. No. Year Number of Beneficiaries Number of cycles 1 2019-20 39 39 Problem Encountered and Resources Required: While implementing the scheme the major problem faced by

faculty was the financial crunch. We could overcome this by strenuous and continuous pursuance of our factual members in approaching donors, sponsoring agencies, and charity institutions. The second and equally important problem encountered was the ratios of demand as the majority of our students are from poor socio-economic backgrounds. We received almost 47 applications. Hence it was necessary to devise a mechanism cautiously so as to select the neediest 39 students among them. All the H.O.D.s and faculty members gave valuable

suggestions to the committee in the proper selection of beneficiary students. Accordingly, the committee arranged personal interviews of the short-listed applicants. Finally, 39 beneficiaries were selected. Conclusion: The first and foremost conclusion drawn from the outcome of this scheme is that: • Innovative Scheme like Cycle Bank Scheme came into existence • Realization of the truth that if genuine efforts are made the society responds wholeheartedly • The

scheme inculcated the sense of social accountability • The scheme contributed to saving the environment movement • The educational institution can establish rapport with society for their involvement in educational

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://adpmwc.ac.in/2021/721AQAO2019-20BEST%20PRACTICES.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Since ours is the only institution for arts discipline in the Jalgaon city affiliated to SNDT Women's University, Mumbai. It has shouldered the responsibility of bringing deprived students from diverse strata of society particularly from rural and mofussil areas into the mainstream of higher education from its inception in 1989. From the beginning, the institution has put forward its vision to empower women by bringing them into the mainstream of higher education and to this date, the college and its stakeholders are pursuing this aim earnestly. Basically, there are eight to nine colleges in Jalgaon city affiliated to KBC NMU Jalgaon but in 1990 not a single institution was there having affiliation to SNDT Women's University, Mumbai. The institution gives priority to the upliftment of social, educational and marginalized section students. The institution has a single faculty programme i.e. B.A. having specialization in six subjects including Hindi, Marathi, English, Sociology, Geography and Economics. The curriculum we teach to students is woman-centred. It has a special significance since it is related with day to day life and there is a greater probability that after completion of their academic degree they become self-reliant. Each student has to offer six papers of Foundation Course. Their titles are History As Heritage, Women in Changing India, Personality Development, Environmental Issues, Current Concerns and Current Social Issues and Problems which aim at making the students conscious about the present local and global scenario. It is a coincidence that the components in the curricula match with our mission and objectives of the institution. The special feature of our institution is that the faculty members take efforts to bring students into the stream of higher education by visiting their villages. The staff members arrange counselling for the parents as well as students about the benefits of higher education and ensure them financial assistance. They inform them about the advantages of seeking higher education such as getting some kind of employment, honour in society, self-reliance, and the ability to guide to their future generation after their marriage. The parents raise their difficulties in sending their wards to college such as financial constraints, safety and security of their girls, their academic low level etc. Thereafter, teachers assure them about financial help from government scholarship, the institutional financial aid scheme, the safety and security to their wards and paying individual attention to improve their academic performance. Finally, their brains are washed and taken into confidence and the result is they sent their wards to our college only. And we humbly claim that the girls from above said areas and communities would not have been graduated. Thus, our institution contributes to some extent to the national goal of increasing the ratio of women in higher education. As an Institution offers single programme i.e. Arts Faculty only, the students are prepared for various Competitive Examinations. Given the limited number of students, it is possible for the faculty to pay individual attention to them. This results in journals the building of rapport as

Provide the weblink of the institution

<http://adpmwc.ac.in/2021/731AQAO2019-20INSTITUTIONALDISTINCTIVENESS.pdf>

8.Future Plans of Actions for Next Academic Year

- To initiate prepare and submit AQAR through IQAC To introduce Commerce Faculty
- To sign Revised / New MoU's with functional activities and programs
- To submit proposals for Research Projects to various funding agencies
- To send proposals for grants to organize National Webinars / Seminars and Conferences
- To motivate faculties for publishing Research Papers in reputed Journals
- To upgrade the bandwidth of internet connection with Wi-Fi Manager
- To renovate GYM
- To introduce courses offered under UGC




Principal
A.D.P.M's Women's College of
Art's, Com. & Home Sci. Jalgaon