YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Arunodaya Dnyan Prasarak Mandal's Women's College of Arts, Commerce and Home Science, Jalgaon
• Name of the Head of the institution	Dr. Jayashri Madhusudan Nemade
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02572250203
• Mobile No:	9423487555
• Registered e-mail	adpmwcjal@gmail.com
• Alternate e-mail	jmnemade@gmail.com
• Address	Near Khwajamiya Road, Jalgaon
• City/Town	Jalgaon
• State/UT	Maharashtra
• Pin Code	425001
2.Institutional status	
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**SNDT Women's University, Mumbai**
• Name of the IQAC Coordinator	**Dr. Satish Gulabrao Jadhav**
• Phone No.	**9823126261**
• Alternate phone No.	**02572251303**
• Mobile	**7769926260**
• IQAC e-mail address	**adpmwcjal@gmail.com**
• Alternate e-mail address	**satishjadhavsndtjal@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.adpmwc.ac.in/iqac/AQAR_2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.adpmwc.ac.in/Images/AnnualCalender201819.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**73.50**	**2004**	**03/05/2005**	**02/05/2009**
Cycle 2	**B**	**2.29**	**2014**	**21/02/2014**	**20/02/2019**
Cycle 3	**A**	**3.02**	**2021**	**01/03/2021**	**28/02/2026**

6.Date of Establishment of IQAC	**11/06/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	2
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Nil
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organized One Day National Webinar on 'Gender Equality and Women's Rights'.

2. Regular meetings of IQAC and timely submission of IIQA and SSR.

3. Participation in NIRF.

4. College Song/Anthem Presentation Ceremony was conducted on 3rd January 2021. The College Song/Anthem was written by Former Principal, Dr. Kisan Patil and composed by Shri. Mayur Kisan Patil.

5. Installed Sanitary Napkin disposable Machine in collaboration with Rotary Club Jalgaon on 4th November 2020.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize a workshop on creation of Educational Videos.	The college ICT Committee arranged a audience programme on Educational Video Creation of Miss. Pious Sawale on 16th July 2020
To organize a programme on Soft-Skills Development	The IQAC Organized a webinar on 'Soft Skill Development' under MoU with KCE's College of Engineering and Management, Jalgaon on 30th SEPTEMBER 2020
To arrange a training programme on ICT	The college ICT Committee organized a 'Hands on Training on Google Classroom' guided by Dr. Somnath Lokare on 25th November, 2020
To organize an activity on E-Content Development	The college ICT Committee arranged a lecture of Dr. Manish Jagtap on 16th July 2020 on 'Tools and Techniques of E-Content Development'.
To arrange guidance on preparation of Proposals for Grants from different agencies	IQAC and Research and Grants Proposal Committee jointly organized a lecture of Dr. S. N. Bharambe, Principal M J College Jalgaon on 'Guidance on Preparation UGC & RUSA Grants Proposal on 13th May, 2021.
To conduct online quizzes	IQAC and the departments in college conducted online quizzes for all students.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Executive Council	04/12/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	**04/01/2022**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**7**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**287**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**122**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**66**

File Description	Documents
Data Template	View File

3.Academic

3.1	**16**

Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	**19**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**18**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**13.58**
4.3 Total number of computers on campus for academic purposes	**18**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution took the following initiatives for ensuring effective curriculum delivery during the lockdown, though the whole academic year was complete lockdown. The Institution has taken extra efforts for ensuring the teaching-learning process through online mode. IQAC conducted lectures/workshops to train and motivate faculties to adopt online teaching. Teachers made Class and Department-wise WhatsApp groups to communicate students for notices, syllabus, study material etc. Online classes and discussions are conducted through Google Meet. The Teachers attended different Webinars on the new syllabus, prepared question banks organized by University and other HEIs.

Time-Table Committee:

The Time Table Committee prepares Time-Table and allots classrooms.

Departmental Meetings:

Regular Departmental Meetings are held for ensuring the smooth functioning of curriculum delivery.

Teaching Plan:

All Teachers prepare teaching plans as per the guidelines, topics, credits, required periods, evaluation patterns etc.

Teaching Pedagogy:

Online teaching apps for example Google Classroom were used for effective curriculum delivery.

Principal and IQAC Monitoring:

The Principal and IQAC monitor the overall academic activities and feedback from the students on the curriculum.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[NIL](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar Committee:

The committee prepares an Academic Calendar that indicates the dates of commencement and end of each semester, internal examination, submission of project work, examination schedule, date of particular co-curricular and extra-curricular activities and events are organized by various committees and departments.

Departmental Activities:

HoD holds meetings to make departmental and individual time-table, lists of required textbooks, reference books, journals and submit them to the librarian for further consideration. Accordingly, he orders the books and keeps them in separate sections.

Memorandum of Lectures:

The Teachers keeps daily teaching plan such as weekly lecture-wise topics, activity, tests, holidays, personal leaves etc. in Memorandum prescribed by IQAC. The record sheet is submitted weekly. It is signed by the Principal. The Principal and HoDs monitor the progress of the teaching-learning and evaluation process.

Examination Committee:

The Committee prepares a schedule of continuous internal evaluation and informs teachers to follow it strictly. Accordingly, conducted seminars, group discussions and judged the overall performance on the basis of punctuality, involvement in daily teaching-learning process and attending activities conducted for their overall development. For the smooth conduct of CIE the Chairman of the examination committee was added to each WhatsApp Group.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	[NIL](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The University Curriculum already incorporates the above cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. Foundation Course is a compulsory component. During undergraduate education, each student completes six compulsory courses under the Foundation Courses. These courses usually integrate and update the cross-cutting issues.

Program

Class

Semester

Course Name

BA

BA I

I

Women in Changing India

II

Environmental Studies

BA

BA II

III

Current Concerns

Entrepreneurship Development

IV

Current Social Issues & Problems

Women Issues in India

Media, Culture and Society

Women's Writing

BA

BA III

V

Research Methodology

Environment and Society

VI

Women's Writing in the 20th Century

Contemporary Women Short Story Writers

Women's Autobiography

Environmental Geography

Along with the curriculum, above said issues are addressed in various activities arranged by the college. These are as follows:

- **National Seminar on 'Gender Equality and Women's Rights' – 5th August 2020.**
- **Observed World Disability Day on 3rd December 2020.**
- **Online conducted a lecture on the occasion of World Organ Donation Day.**
- **Observed Indian Constitution Day on 25th November 2020.**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

129

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	[NIL](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

160

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

153

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students have diverse backgrounds and that too is mostly from rural areas. The college holds Parents-Teachers Meet to communicate about the student's overall performance and participation in extra-curricular activities.

Learning Levels Assessed after Admission:

- The admission committee considers the marks obtained by the students in the previous exams as well as other proficiencies.
- Assess the knowledge, skills and aptitude of the students in the classroom as well performance in internal continuous assessments.
- Identify the advanced as well as slow learners and take necessary steps towards their further needs.

Strategies for the Advanced Learners:

- Given challenging assignments related to the syllabus.
- Provided the list of recommended books for further reading.
- Asked to guide the classmates to explain the terminologies and concepts
- Guide regarding the preparation of notes, preparation for projects, study skills etc.
- Encourage the advanced learners to participate in various essay, quiz, and debate competitions at various levels.
- Encouraged and trained to act as an actor, conduct group discussions, panel discussions
- Privileged to borrow extra books
- Felicitates the meritorious students by publishing their photographs in KUSUMAI, Local New papes.

Strategies for the Slow Learners:

- Provide basic knowledge and increase their level of confidence
- Personal guidance

- **Conducts Remedial Course**

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
287	16

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Strategies followed in the Participative Learning and Experiential Methods:

- **Assign projects, library work, presentation of characters for enhancing reference skills, study skills, skills of drafting etc.**
- **Using audio CD's and using the Language Lab.**
- **Shows the movies based on the novels, drams etc.**
- **Organize visits at industry, banks, and agricultural processing units, Remand Home, Old Age Home, Pre-Primary School, School for mentally challenged and physically handicapped.**
- **Prepare wall posters**
- **Conduct Savtribai Phule Vachak Chalval**
- **Run Nirrutti Yuva Forum.**

Methods of Problem Solving Methodologies

- **Assigned the tasks of define and explaining the concepts and terminologies.**
- **Enhances the creativity and talent of the students through activity of publishing Wall Poster (Shabdagandha & Shabdasuman), Literary Magazine (Shabdankur).**

- **Conducting an interview of the variety of peoples such as A Village Head (Sarpancha), Cobbler, Venders, Beggars, Mothers and well known personalities from different walk of life. These interviews are published either in the students magazine KUSUMAI.**

Enhances their ability to apply the use of quantitative techniques in data analysis.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic year 2020-21 was totally disturbed because of COVID-19 restrictions. The institutions were not allowed to conduct teaching-learning in the classrooms. Therefore the college arranged online teaching-learning process with the help of ICT Tools. The IQAC asked the teachers to devise, and teaching material suitable for teaching through online mode as instructed by the Government and the University. The teachers completed teaching-learning process as follows:

- **The IQAC asked teachers to create department and subject wise Whatsapp groups of students. Through these groups entire communication between teachers, students, parents and administration is done.**
- **The teachers used Google Classroom Application to give instructions and provide teaching materials.**
- **The teachers conducted online classes through Google Meet Application.**
- **The teachers made available teaching materials i.e. PPTs, Audio Files, Videos and PDF and other teaching-learning material on Google Classrooms. Then the teachers also sent links of online learning material on Whatsapp.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

314

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Principal constitutes the Examination Committee for the regular, transparent and robust conduct of the internal assessment.

Mechanism of Internal Assessment is as follows:

- **The rules and regulations about internal assessment are communicated to the students are given in the prospectus. The circulars regarding these examinations are displayed on the notice board.**
- **Internal Assessment includes:**
  - **Unit/Written Test**
  - **Home Assignments**
  - **Seminars/Group Discussion**
  - **Project Report**
  - **Overall Performance**
- **The overall performance of the students is assessed on the basis of their attendance, discipline, morality & manners,**

active participation in the classroom, participation in co and extracurricular activities.

- The concerned teacher maintains the record of answer sheets of written tests, home assignments, seminars, projects etc.
- The internal assessment ascertains the achievements of students' knowledge, understanding, application, analytical abilities etc. according to PSOs and Cos design concern teachers.
- The Committee re-conducts internal examination for the absent students.
- The subject teachers show the answer papers to the students for their self-evaluation and improvement.
- The students can interact with the concerned teachers to promptly resolve grievances if any.
- The concerned teachers upload the total internal marks to University.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college strictly follows the guidelines of the University regarding examination related grievances as follows of Internal as well as external examinations:

- If the students find any discrepancy on a mark sheet, they may apply for verification, re-evaluation and providing a photocopy of answer sheets.
- The college extends all possible supportto the students in the above-mentioned process of examination-related grievances.
- The Examination Committee created due awareness regarding the provision of examination-related grievances.
- These provisions are available in the prospectus, student notice board and institutional website.
- The student may apply for verification of marks and for a copy of answer books of all the papers and for revaluation of answer books of not more than two papers of current appearance.
- The students are permitted to directly apply for either verification or photocopy or revaluation of the answer book. Students can apply in prescribed proforma for either one or

all of the above within 15 days of the results enclosed there with the following documents.

- The photocopy of answer books and/or the result of the verification/revaluation will be sent to the candidate by post within the prescribed time limit.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The IQAC followed the guidelines of the NAAC given in July 2017 for informing teachers about designing POs, PSOs and COs. All the said outcomes are uploaded on the college website. The respective teacher's information about the POs, PSOs and COs. In order to aware the teachers about of mentioned outcomes, the IQAC arranged a workshop. This workshop helped teachers to form outcomes. Earlier the college followed the guidelines given by the Board of Studies in each subject.

- The college is affiliated to the SNDT Women's University, Mumbai. Hence, it has little scope to define the program outcomes, program-specific outcomes and course outcomes of the programs available in the college.
- Some of our teachers are working on the BoS of our university as well as other universities in the state of Maharashtra.
- The curricula of the courses are designed by the concerned Boards of Studies of the University. Our teachers actively participate in the workshops organized for curricular designing of various courses. The curriculum defines the aims and objectives and learning outcomes of each course.
- Though the syllabus of the programs is designed by the university, the college teachers implement the syllabus to achieve the predefined outcomes of each subject, course and program.
- Syllabi of every program with aims and objectives, the content of the courses, reference books, pattern of examination and expected learning outcomes areprovided to the students by the faculty. It is also made available in the college library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.adpmwc.ac.in/Out_comes.htm
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Mechanism of Evaluation of Programme Outcomes:

- The track record of the Final Year BA Examination is distinctive and above satisfactory level i.e. average above 80 percent.
- Passed out students' progression to higher education is quite encouraging.
- Observation of students' performance

Mechanism of Evaluation of Programme Specific Outcomes:

- Teachers verify students' attainment of PSOs through question-answer.
- The teachers also assign library work, home assignments, tutorials, seminars, internal tests, projects etc. to assess the level of PSOs.
- Student's achievements through various levels in co and extra-curricular activities.
- Result analysis, participation in various competitive examinations, Quiz, Annual Gatherings and Debate are other measures applied for the evaluation of PSOs.
- The feedback mechanism is used to modify the methods of teaching-learning.

Mechanism of Evaluation of Course Outcomes:

- The course outcomes are evaluated through interaction, objective observation, evaluation of home assignments, and class tests.
- The level of subject knowledge is assessed through seminars, group discussions, tests, projects etc.
- The teacher-mentor also helpsstudents in overcoming their lacunas related to their performance in examinations.
- Subject-wise result analysis in a specified format is one of

the important mechanisms for the evaluation of the attainment of COs and PSOs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

59

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://adpmwc.ac.in/weblinks/2021/6_271.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Equal Opportunity Cell arranged the programme on the "Indian Constitution and Rights of Disabled Persons". This lecture was delivered by Prof. Ganpat Dhumale. The rights of Disabled people and their situation in society were discussed in the programme. This programme was conducted through Online mode. Google Meet application was used for the programme. This programme was conducted on 03/12/2020.

2. The department of Sociology arranged a Poster Exhibition Programme on Social Issues such as Dowry Victims, Environment, and Hygiene etc. This programme was conducted on 02/02/2021. As many as 15 students participated in the programme.

3. On behalf of the Staff Academy Committee a lecture of Prof. Devanand Sonar was arranged. He spoke on the "Importance of Yogas in

Daily Life". As many as 25 students made posters for social awareness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for effective Teaching-Learning as well as co and extracurricular activities. Theseare as follows:

- Campus area of - 1 acre (4000 sq Meter)
- Built-up area - 1763.84 sq Meter
- Seminar Halls – 02
- Departmental Labs - 02
- ICT Centre- 01
- ICT enabled Classrooms - 05
- Classrooms - 09
- The College Library is equipped with 10,325 books, audio-visual teaching aids (CDs, DVDs and Cassettes), scanners, printers, photocopy machines etc. Out of above books, some are textbooks while the rests of them are reference books.
- The library received a special grantfor providing well-furnished reading roomfor Students. (24 Cubicles)
- There is a separate reference section for the faculty members.
- INFLIBNET N-List facility is accessible for all the students and teachers.
- Library automation with Lib-Man software and OPAC system.
- ICT Centre (5 computers with internet) is adjacent to the library.
- The campus is under CCTV surveillance.
- The College has 28 computers, 09 LCD Projectors, speakers, sound system, audio-video aids etc.
- The college has a separate NSS room, Ladies Common Room.
- There is a well-equipped laboratory for Geography with UGC-funded Rock Museum.

- **English Department has Language Laboratory having Lexis Software.**
- **The campus is equipped with a Wi-Fi facility.**
- **A Canteen facility is available in the campus.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has sufficient facilities for sports and cultural activities. The Cultural Committee arranges Tejaswini Competition to select the Best Student of a particular year. The playground is utilized for the arrangement of different friendly sports competitions during the annual gathering. The faculty and the students regularly avail the outdoor and indoor sports facilities provided by the institutions. Outdoor events like Volleyball, Throwball, Tug-of-War are arranged on the playground while indoor events Carrom, Chess, Yoga, essay competitions are arranged in the indoor sports hall.

Due to Lockdown user rate is almost zero.

Sr. No.

Facilities

Area

Outdoor Sports

1

Volleyball

1800sq ft

2

Throwball

3

Tug-of-War

750 sq ft

4

Athletics – Throwing Events

(Shot-put, Javelin, Discuss)

250 sq ft

5

Athletics – Jumping Events

(Long Jump)

4700 sq.ft

Indoor Sports

6

Indoor Sports Hall

(Badminton, Carrom, Chess)

2743.04 sq ft

Cultural Activity

7

Open stage

800 sq ft

8

Recreation / Seminar Hall

(Debate, Drama, Aaap Ki Adalat,

Group & Folk Dance)

875 sq ft

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.81

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of the ILMS Software: LIB-MAN (Master Software, Nagpur)**
- **Nature of Automation: Partially**
- **Version: 01**
- **Year of Automation: 2012**

The Management and the Principal constitute each year's Annual Library Committee to digitalize, make necessary up-gradation and augmentation of library resources from time to time. The College library is automated with LIB-MAN Software in order to strengthen the teaching-learning process. It provides easy access to the students as well as teachers for borrowing required textbooks, reference books and study materials. Ultimately it contributes in improving the overall quality of teaching-learning and other academic activities. In order to facilitate library services, there is one server connected LAN with 3 computers. All the computers in the library are internet and Wi-Fi connected. The library is possessed with OPAC (Online Public Access Catalogue) which helps to browse the specific books. The OPAC facility is made available at the entrance of the library for easy access. The same OPAC facility is extended for all users on Android Mobiles. The library also provides INFLIBNET N-List which includes E-Books, E-Journals and Open Source Books and Journals. The Librarian has created ID and Password for individual users. It helps to improve the quality of teaching-learning and other academic activities. The institution has set up ICT Lab adjacent to the library having 5 computers with internet connections. Along with these, college library facilities, the University Library provides E-Publications.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	[Nil](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

`A. Any 4 or more of the above`

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`0.11`

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`4.43`

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has adopted the policy of providing adequate technological devices and ICT tools necessary for effective teaching-learning, research and all other academic activities. Accordingly, the institution makes the essential financial provision in its annual budget. The IQAC takes due precaution for the maintenance of available technological devices and ICT Tools. So that they can impart better results. The IQAC also encourages the faculty members for making use of all the available technological devices and technological tools in teaching-learning and research activities. Faculty members who undertake MRP, Write Research Papers and pursue MPhil, Ph.D. make utmost use of the data retrieval facility in the ICT Lab. The institution has made a contract with the local technological service provider.

The college campus is made WI-FI enabled under RailWire a High-Speed Internet from RailTel. RailTel - the telecom arm of Indian Railways - has launched RailWire, a high-capacity broadband service. Form 20 Dec.2020 the college has subscribed broadband 50 Mbps optical fiber internet access in the college premises under Railwire Internet Services. For judicious use of internet access and control, the college uses Wi-Fi Manager Software. All students and staff use this facility as learning resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

18

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.81

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a provision of expenditure on the maintenance of physical classrooms, laboratories sports equipments, library and computers. The Management makes necessary financial provisions for effective institutional functioning

There are adequate and well-equipped classrooms and two well-furnished laboratories for Geography and English. These are cleaned

and well maintained regularly.

There are five computers in the ICT lab for students with internet connectivity. The newspaper's stand is to display local and national newspapers.

In the library premises, there is a fire extinguisher for the avoidance of disaster. The library staff takes due care for making the library, books and other equipment dust and pest free by regular cleaning, and spraying of pesticides.

The sports committee looks after the sports equipment. The College has established an indoor facility for Badminton. Besides, there is a sports outdoor ground for Volleyball, Throwball, Tug-of-War and Athletics (Shot-put, Discus, Javelin, Long Jump etc

The college campus is made WI-FI enabled under RailWire Internet Services. Cleanliness of the campus is a regular activity entrusted to the non-teaching staff. The equipments in the various departments are repaired periodically through contracted agencies. There are support facilities such as Canteen, Ladies Room, Seminar Hall, Open Stage, Notice Boards and Mirror.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

153

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`00`

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	`C. 2 of the above`

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

02

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Each year the Principal constitutes Election Committee as per the guidelines received from the Student Welfare Department of the University. The student council is the most prominent statutory body where most of the student representatives actively participate forthe inculcation of social responsibility and good citizenry among the student community. Students can raise their demands, complaints; require facilities, suggestions for improvement in the overall functioning of the college.

While the formation of students council the Principal promotes inclusive practices by nominating representatives from diverse backgrounds:

The composition of the Student Council:

Nomination Category

Designation

Principal

Chairman

One Faculty Member

Member

The NSS Programme Officer

Member

The Chairman of Sports Committee

Member

Class Representatives (BA I, II & III)

Members

Three Student Representatives nominated by Principal (Sports, NSS & Cultural Activities)

Members

Two students nominated by Principal

(SC/ST/NT/DT/OBC)

Members

The college encourages the involvement and participation of students at almost all levels of planning and organization of academic and administrative, co-curricular and extracurricular activities..

Representation of Students on following Academic & Administrative Committees:

College Development Committee

IQAC Committee

Prevention of Sexual Harassment Committee (ICC)

Anti-Ragging Committee

Sports Committee

N.S.S. Committee

Annual Gathering Committee

Arts and Cultural Committee

Magazine Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered Alumni Association titled 'Arunodaya Women's Collegians Alumni Association, Jalgaon'. The registration no of the association is MAHA/21002/JAL dated 29 April 2019.

Aims and Objectives:

· To strengthen the relationship between the institution and alumni.

· To contributeto the institutional development through financial means.

· To organize different academic and various activities for the

mobilization of resources.

· To nurture the talent among students by arranging skill-based workshops.

· To inspire the present students by organizing interactive sessions with renownedpersonalities.

· To sponsor prizes and felicitate the best performers in academic and non-academic activities.

· To encourage alumni participation by inviting them to important college events.

To receive feedback from the alumni for the betterment andfurther educational improvement of the institution.

Members Of Alumni Association

1 Mrs. Ujwala Satish Jadhav - President

2 Mrs. Ujwala Mohan Bendale - Vice- President

3 Mrs. Jyotsna Yadavrao Barhate – Secretary

4 Mrs. Neha Suhas Chaudhari – Member

5 Mrs. Seema Khemchandra Patil – Member

6 Mrs. Megha Mahesh Gorade – Member

7 Mrs. Rekha Prashant Bonde – Member

8 Mrs. Kumudini Harshal Chaudhari –Member

9 Miss Nupur Sanjay Jain – Member

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

```
Nature of Governance:

The Principal plays a key role in coordinating among the management,
staff and the

stakeholders. Major policy decisions are taken by the Management and
Principal and important committees like CDC and IQAC contribute to
implementing all the decisions taken by the management. The
Principal and the IQAC hold regular meetings with teaching and non-
teaching staff for communicating and reviewing the policies and
action taken plans. Offline & online. The institution focuses on the
system of governance with a decentralized approach. HoDs and Faculty
Members . are given freedom.


Perspective plan:

The Management, the Principal and the CDC devise a Perspective Plan
for academic development.


Perspective Plan


Infrastructure Renovations of Classrooms, Laboratories, Library etc.


New Academic Programmes – Nil


Continuation of Skill Based Courses Continuation of Skill Based
Courses


Student Development Programme Orientation Programme for newcomers.


Organization of departmental study tours and visits


Arrangement of Curricular and Extracurricular Activities And
lectures Online mode.
```

Cell for Competitive Examination and Career Guidance

Research and Development

Motivate faculties for presentation and publication of research papers, books and

faculty development programmes.

Promote faculties to undertake a research project

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes a culture of decentralization and participative management through:

1. Autonomy given to HoDs

2. Active participation of the Teaching Staff in co-curricular/extra-curricular activities

3. Representation of Teaching and Non-Teaching Staff in CDC and Various Annual Committees.

5. Form ad-hoc committees to perform specific functions.

A Case Study: IQAC Online - Teaching

The IQAC has constituted various committees under the four heads as per the guidelines of the UGC and the NAAC. These committees are given the freedom to plan and execute various activities. The authorities do not interfere in the functioning of the annual committees except for necessary guidance.

Composition of IQAC:

As per the revised guidelines given by the NAAC.

The IQAC has also appointed Criterion wise Committees for the preparation of SSR for the IIIrd Cycle of NAAC Assessment and Accreditation. The criterion-wise meetings are held for noting down the inputs to be answered in each question. Then IQAC holds a meeting for detailed discussion and suggests some modifications as per the guidelines of NAAC. In this way, all the criterion-wise committees prepare the list of documents required for data verification and validation. The above examples clearly show that there exists participative management and decentralization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One Day National Webinar on Gender Equality and Women's Rights was organized by IQAC and Women's Study Centre on Wednesday 5th August 2020. Hon'ble Prof. Shri. A. P. Chaudhari, President, ADPM, inaugurated the Webinar. Principal Dr. Jayashri Nemade gave a welcome speech. Then convener of the webinar Dr. Sadhana Jawale read out the objectives of the webinar. The webinar was divided into two sessions.

The resource person of the first session, Dr. Vibhuti Patel, Director, Advanced Centre for Women's Studies, School of Development Studies, TISS Mumbai, delivered a speech on the topic of Gender Equality. She focused primarily on gender equality and women's rights, directive principles, women's rights movement, women-specific provisions in labour law, women's participation in the decision-making process, family law, domestic and sexual violence, women's empowerment policies, me too facts, concessional provisions for women in the central government policies etc.

In the second session, Prof. Ganpat Dhumale, Assistant Professor, Maniyar Law College, Jalgaon, talked on the topic, 'Indian Constitution and Women's Rights'. He explained articles in the Indian Constitution for Women's Empowerment and gave examples related to women's rights.

Dr. Dimpal Patil introduced both the honourable guests and Dr. Satish Jadhav, Coordinator NAAC-IQAC compeered the entire webinar.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. General Body:

The General Body of the ADPM is the Final Authority. It elects representatives to manage the affairs of the trust. It gives approval to annual budgets and financial statements.

2. President:

The Management Council of the parent trust.

3. Management Council:

The members of the ADPM elect their representatives through election to manage the affairs of the trust. It is the highest authority to plan, coordinate, supervise and control the functioning of the institution.

4. College Development Committee:

It comprises the representatives of the management, teachers, non-teaching staff, external experts and students.

5. Principal:

The Principal appoints various annual committees for the smooth functioning of teaching, learning and support activities.

6. Internal Quality Assurance Cell (IQAC):

The IQAC is a key part of the system of the college, and it works towards realizing the goals of quality enhancement and sustenance.

7. Service Rules:

The recruitment, service, promotion, superannuation etc., are governed by the service rules of the UGC, the SNDT Women's University, Mumbai, the Institution and the Government of Maharashtra.

8. Grievance Redressal and ICC Mechanism:

These cells look after the grievances received from teaching, non-teaching, students and other stakeholders.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of the existing welfare measures for Teaching and Non-Teaching Staff:

In addition to the statutory measures like Provident Fund, Pension, DCPS, Gratuity Scheme, Medical Reimbursement, a number of welfare schemes for the staff and faculty are being practiced by the

college.

Felicitation of Faculty and their Wards:

Staff members are felicitated for achievements like -award of Ph.D., publication of books, nomination as a member on different committees of the government and the university, success in NET / SET and other examinations, etc. A free library facility for the ex-employees is made available.

The institution offers jobs to the family members on the sudden death of staff members in service. Recently, the college has enrolled itself in the scheme of the Government of Maharashtra for providing accidental benefit cover worth Rs.354/- to the employees in the form of the accident insurance policy. Teachers are given duty leave, relieving letters and deputed for special training, short-term course, orientation course, refresher course etc.

File Description	Documents
Paste link for additional information	http://adpmwc.ac.in/weblinks/2021/11_631.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for Teaching and Non-Teaching Staff:

1. Performance Appraisal System for Teaching-Staff:

The performance appraisal system for the teaching staff is as follows:

Self-Appraisal Method:

The teaching staff submits an annual Self-Appraisal Form. The form is as per the government norms. The principal appreciates the efforts taken by the faculty and personally discusses with the concerned faculty, the improvements required in a particular case, if any.

The IQAC invites the proposals of faculty members due for career advancement schemes before their due dates. The cell reviews the A.P.I. of teachers as per guidelines of the university. Thereafter the IQAC recommends the proposal to the University for further verification and necessary action.

2. Performance Appraisal System for Non-Teaching Staff:

Confidential Reports:

The overall performance of the Teaching and non-teaching staff is evaluated by the Office Superintendent and the confidential report is submitted to the principal for the final evaluation.

3. Feedback from Students for Teaching and Non-Teaching Staff:

Students' feedback is another mechanism that is instrumental in collecting the information about the level of satisfaction they get from the services provided by the teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	http://adpmwc.ac.in/weblinks/2021/12_635.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits regularly through the following modes:

```
Internal Financial Audit:

The parent Trust has established its own Internal Inspection and
Audit Department, which regularly checks the financial accounts, and
suggests corrections if required, which are carried out by the
accounts section.

The internal auditor, Firke and Company, Jalgaon is appointed by the
Parent Trust to conduct the Audit of accounts every year. The audit
discrepancies and queries are resolved by the accounts department
under the guidance of the principal, and finally, the audit report
is presented for approval before the Management Council and General
Body of Parent Trust.

External Financial Audit:

Inspection by the Senior Auditor: The accounts of salary-grant are
inspected by the Inspection by the Senior Auditor.

Inspection by Joint Director: The accounts of salary-grant are
inspected by the Joint Director of Higher Education, Government of
Maharashtra.

Audit by the Accountant General: The audit and inspection by the
audit personnel from the Office of Accountant General are conducted.
```

File Description	Documents
Paste link for additional information	http://adpmwc.ac.in/weblinks/2021/13_641.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

`00`

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The revenue and capital budgets are prepared separately every year. The LMC/CDC approves such budgets and forwards them to the Executive

Council of the ADPMs for further action. Major items of expenses and items of capital nature are finalized and sanctioned by the Management Council of the ADPM, and the expenses to be incurred of day-to-day nature for academic and administrative matters are under the discretionary power of the principal. Purchase Committee sanctions and incurs such expenses. The college utilizes its resources for building and upgrading. infrastructure Depending upon the requirements of various academic programs, the syllabi prescribed and the modifications. Up-gradation and Mantiananc of capital assets like Computers, ICT enabled teaching aids, Computer laboratory equipment, books, journals and software.

The IQAC and research committee both promote faculty members and departments to undertake major, minor research projects, organize seminars/conferences/workshops and submit proposals to sponsoring agencies like ICSSR, UGC etc. There is a provision in the Budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has composed the IQAC for planning, supervising and reviewing various activities like teaching-learning,

research extension, co-curricular and extra-curricular activities.

the IQAC constitutes statutory and non-statutory committees for the smooth functioning of academic, non-academic and support activities for the overall development of the students.

It adopts quality management strategies in all

academic and administrative aspects. The IQAC adopts a participatory approach in managing and coordinating all components.

As a matter of policy, the IQAC sets broad objectives and chalks out the plan of action at the beginning of an academic year towards quality enhancement.

Two practices institutionalized as a result of IQAC initiatives are as follows:

1. Online

The college has done all the activities through online mode such as -admission, teaching, internal evaluation, guest lectures, quiz etc.

2. Staff academy

3. Examination

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Continuous Review of the Teaching-Learning Process:

The Committee prepares an Academic Calendar which incorporates conduct of various co-curricular and extra-curricular activities, Examinations, Gathering, NSS Special Camp etc.

Teaching Plan and its review

Departmental meetings

Continuous Internal Assessment

Review by the Principal through departmental and staff meetings

2. Adoption of Innovative Teaching-Learning Methods:

Replacement of blackboards with green and whiteboards

Strengthening of ICT enables classrooms

Faculty training through online mLearning

3. Incremental Improvements with regard to post-accreditation quality initiatives. :

Formation of Committees as per IQAC guidelines for planning, review and timely submission of reports

Contitutation of Skill Based Short Term Courses

Organization of State and National Level Seminar/Workshops Through Online Mode

Promotion of writing research papers, books, journals etc.

Submission of Research Proposals to various funding agencies

Encouraging faculties for pursuing Ph.D. and deputation for FDP, Orientation and Refresher Courses Use of e-resources such as N-LIST and internet etc.

Result analysis in a specific format

Institution Contained Cycle Bank and Financial Aid for ST Bus Pass for improvement in the student's attendance as well as academic performance

Strengthening of classroom furniture and installation of LCD Projectors

Enrichment of library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Promotion of Gender Equity in Curricular Activities:

Being Women's University there is a special subject titled as Women in Changing India. The objective of this course is to make them realize their identity and to bring attitudinal change among them.

Gender Equity & Sensitization through Co-Curricular Activities:

Activity to create and promote awareness about Self Defense, Women's Law. Women's Study Centre organized online webinar on Gender Equity and Women's Rights on 5th August 2020. Prof. Nivedita Mane guided

the audience on World Women's Day on 8th March 2021.

Facilities for women on campus:

Safety and Security:

Centrally located campus

The location in the safe zone

Installation of the CCTV camera on the campus

Constitution of ICC, Grievance Redressal, Anti-Ragging Committee Anti – Sexual Harassment Cell.

Extra-Curricular Activities to promote awareness about Self Defense,

Women's Law, Cyber Crime and judicious use of Social Media etc.

Available of Suggestion cum Complaint Box

Counseling:

The mentor-mentee scheme for academic, emotional and individual issues

Psychological Counseling Centre (Manasrang)

Dr. C. P. Labhane as an External Councilor

Activities on gender sensitivity issues such as Women Rights, Hygiene

Common Room:

Common Room is available for relaxation and recreation to Students.

File Description	Documents
Annual gender sensitization action plan	http://adpmwc.ac.in/weblinks/2021/14_711AFINAL.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://adpmwc.ac.in/weblinks/2021/14_711BFINAL.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

Each member of the institution is very much keen on the maintenance of a healthy environment of the college campus and surroundings and its protection. Therefore, solid waste management is dealt with with enough care and precaution. Under the best out of the waste initiative, the institution has set up Vermi-Culture and Bio-compost Plant. In order to dispose of solid waste, dry and wet leaves and other waste are dumped in the decomposition plant. Decomposed and rotten material is put into the Vermi-Culture Plant. The dustbins are kept at the principal's cabin, college office, library, and one each on the ground, first and second floor. The NSS unit and the Campus Area Development Committee arrange cleanliness programs on college premises. The NSS volunteers regularly participate in campus cleaning initiatives. These drives encourage students to separate recyclable and non-recyclable wastes.

Liquid Waste Management:

The institution has designed the outflow of liquid waste in such a way that it prevents contamination of wastewater on the campus. A properly constructed leakage-proof sewer system is used for drainage.

E-Waste Management:

Maintenance and reuse of electronic devices

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. In order to inculcate human values such as violence, tolerance and communal harmony the students are shown a film on Gandhiji's Life. Communal Harmony Day is observed.
2. The birth anniversary of Late Sardar Vallabhbhai Patel is observed as National Integrity Day.
3. Displayed photocopy of the Preamble of the Indian Constitution in the Management Office, Principal Office, Seminar Hall, and Library.
4. The NSS organizes Human Rights Day on 10th December. In a bid to generate the values like tolerance and cultural diversity among the stakeholders, the National Integration Committee celebrates Minority Day.
5. Social issues such as pulse polio campaign, voter's awareness campaign, Beti Bacho Beti Padhav campaign etc. are regularly conducted. The NSS Unit of the college celebrated India's Republic Day on 26 January 2021. Principal Dr. Jayashri Nemade hoisted the Indian Flag and addressed the staff and the students on that occasion.
6. Chhatrapati Shivaji Maharaj Birth Anniversary: the NSS unit arranged a lecture of Prof. Sumit Waghmare, Ambajogai on this occasion. Principal Dr. Jayashri Nemade chaired the program and Dr. Satish Jadhav, Vice Principal and all the faculty members and students attended it.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. The photocopies of the Preamble of the Indian Constitution are displayed in the Management Office, Principal Office, Seminar Hall, as well as Library.
2. Besides, Constitution Day is observed every year on 26th Nov. On this day a lecture of Sumit Waghmare is arranged on the fundamental duties, rights and constitutional obligations to be followed by every Indian citizen.
3. To create awareness about human rights, Human Rights Day is observed on 10th Dec. 2020 Dr. S. S. Lokare delivered a lecture on human rights.
4. Every year the common reading of the preamble of the Indian constitution is arranged. Independence Day and Republic Day are vigorously observed each year.
5. Besides, Communal Harmony Day and National Integration Day are observed each year.
6. In order to prevent caste-based discrimination on the college campus, the institution has set up the Prevention of Caste-Based Discrimination Cell.
7. In order to create awareness about scientific attitude, eradication of superstition, environmental safety, honor to national symbols and personalities etc. the NSS Unit arranges various programs.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code	D. Any 1 of the above

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   **4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to Lockdown, the following programs were arranged through Online Mode:

1. The IQAC has appointed Art and Culture Committee for observing the national festivals and birth/death anniversaries of the great Indian personalities.
2. Republic Day and Independence Day to bring the people of various cultures and religions into a single unity.
3. Savitribai Phule Birth Anniversary is celebrated to pay a sincere tribute to her work in the field of women's education.
4. Sardar Vallabhai Patel's birth anniversary is celebrated as National Unity Day. The birth anniversary of Mahatma Jotirao Phule, Mahatma Gandhi and Dr. Babasaheb Ambedkar is observed in each academic year.
5. Rajiv Gandhi Death Anniversary is observed as Communal Harmony Day.
6. Chatrapati Shivaji Maharaj's birth anniversary is celebrated with a view to imbibe the values like bravery & honesty.
7. Former president of India Late Dr. Abdul Kalam's birth anniversary is celebrated as Vachan Prerana Divas.
8. The Department of Marathi and Hindi observe Marathi Rajbhasha Din & Hindi Day respectively.

Such events and programs do inculcate universal values like Truth, Harmony and Unity among the students. Besides, International Yoga Day, International Women Day, Teacher's Day, Literacy Week, International Human Rights Day, World Population Day, etc. are observed in each academic year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice:

1. Savitribai Phule Student Welfare Scheme

Goals:

1. To bring the students of rural and slum areas into the mainstream of higher education
2. To provide financial assistance to the needy and desirous students
3. To introduce Earn and Learn scheme for facilitation of above scheme
4. To extend academic guidance as our students are from the poor educational background
5. To improve students' attendance
6. To make students self-reliant

Context:

The institution primarily aims at accommodating the girl students from social, educational and poor economic backgrounds, residing in the nearby villages and slum areas. These students somehow manage to complete education up to XII only because of the Government policy of providing free education to girls up to XII. However, they discontinue their education due to financial constraints and gender bias. The parents pay due attention to their boys' education and

give secondary importance to girls' education. Furthermore, they consider these girls as burdens to be relieved by way of getting them married as early as possible.

The institution realized this precarious condition of these girls and devised systematic planning to overcome the barriers mentioned above. Hence the financial aid scheme is in the name of Savitribrai Phule.

The faculty visits the nearby villages to give counseling to the parents and their wards, who have completed their higher secondary education. During this visit, the villagers raised their doubts and expressed their financial constraints in providing higher education to their wards. The faculty informed them about the advantages and benefits of higher education and assures them of the resolution of their financial and other problems. They also provide financial help in seeking admission by remitting their admission, examination fees and other expenses. In this way, the parents and their wards are brainwashed and finally, they decide to enroll their wards in our college.

The Practice:

Evidence of Success:

Problems Encountered and Resources Required:

Conclusion:

Due to Lockdown, the Savitribai Phule Student Welfare Scheme was not possible to run.

Title of the Practice:

2. Cycle Bank Scheme:

Goals:

1. To encourage students residing in remote areas for seeking admission in our college.
2. To bring the students from nearby slums and adjacent rural areas into the mainstream of higher education.
3. To improve the attendance of students having transportation problems.
4. To promote the use of environmentally friendly modes of transportation.

5. To assist students from distant places who used to come on foot to the college.
6. To involve the philanthropers, donors and NGOs in the educational process.
7. To create awareness about physical fitness.

Context:

Our management started this college with a view to improving the gross enrollment ratio of the students who are residing in remote & distant places in the town as well as surrounding villages. Initially, we realized that they had several constraints and financial constraint was a significant hurdle.

Initially, the faculty observed that students from distant places showed unsatisfactory attendance. Consequently, the teachers discussed with the students to identify their problems and issues. This made the faculty realize the need to introduce the scheme.

Accordingly, the faculty deliberated on the financial provision required for the implementation of the scheme. It is our pleasure that all the philanthropers whom we approached generously donated bicycles and funds.

Practice:

The institution had already constituted a student welfare cell for the arrangement of the student's welfare activities. Hence, it was unanimously decided to entrust the committee with the responsibility of executing the Cycle Bank Scheme. Accordingly, the committee devised a procedure for the implementation of the activity. The committee prepared rules and regulations and the process for selecting beneficiaries from the short-listed needy students.

The procedure for running a bicycle scheme is as under:

1. Display of information of the Cycle Bank Scheme on notice board
2. Invitation of applications in a prescribed form
3. Receiving duly filled in applications with due recommendation of respected HoDs.
4. Scrutiny of received applications.
5. Conducting interviews of scrutinized applicants
6. Display the list of selected beneficiaries
7. Allotment of the bicycles to the selected beneficiaries

Evidence of Success:

Earlier the faculty encountered some difficulties in introducing the scheme. The most important difficulty was raising the necessary funds for the implementation of the scheme. The faculty deliberated on the matter and decided to make an appeal to the donors for the funds. Accordingly, our committed faculty members took huge efforts by approaching various individual donors, philanthropers and charity institutions.

Despite the financial constraints, the faculty members made up their minds to implement the scheme come what may. We realized that there are good numbers of philonthrophers who generously donate to educational causes. The scheme was initially introduced with only five bicycles in 2014. Gradually it developed into thirty-eight in 2020. And we hope it will continuously increase in the number of bicycles and thereby beneficiaries in the coming years.

- Significant improvement in the attendance of student beneficiaries
- Increase in student participation in academic and extra-curricular activities
- Academic growth among beneficiaries
- Increasing no of visitors and seating hours in the library
- Awareness about physical fitness among students
- The unexpected evidence of success was that some students bagged prizes in cycling competitions held in local areas.

The following table shows the year-wise beneficiaries of the scheme:

Sr.

No.

Year

Number of

Beneficiaries

Number of

cycles

1

2020-21

34

34

Problem Encountered and Resources Required:

While implementing the scheme the major problem faced by faculty was the financial crunch. We could overcome this by strenuous and continuous pursuance of our factual members in approaching donors, sponsoring agencies and charity institutions.

The second and equally important problem encountered was the ratios of demand as the majority of our students are from poor socio-economic backgrounds. We received almost only 34 applications due to the pandemic situation. So everyone was given a bicycle.

Conclusion:

The first and foremost conclusion drawn from the outcome of this scheme is that:

- Innovative Scheme like Cycle Bank Scheme came into existence
- Realization of the truth that if genuine efforts are made the society responds wholeheartedly
- The scheme inculcated the sense of social accountability
- The scheme contributed to saving the environment movement
- The educational institution can establish rapport with society for their involvement in educational development
- Such schemes can be a trendsetter for other institutions

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The special feature of our institution is that the faculty members take efforts to bring students into the stream of higher education by visiting their villages. The staff members arrange counseling for the parents as well as students about the benefits of higher

education and ensure them financial assistance. They inform them about the advantages of seeking higher education such as getting some kind of employment, honor in society, self-reliance, and the ability to guide their future generation after their marriage. The parents raise their difficulties in sending their wards to college such as financial constraints, safety and security of their girls, their academic low level etc. Thereafter, teachers assure them about financial help from government scholarship, the institutional financial aid scheme, the safety and security to their wards and paying individual attention to improve their academic performance. Finally, their brains are washed and taken into confidence and the result is they sent their wards to our college only. And we humbly claim that the girls from above said areas and communities would not have been graduated. Thus, our institution contributes to some extent to the national goal of increasing the ratio of women in higher education.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

- To establishSNDT Sports Club for health betterment of Teaching and Non-Teaching Staff.
- To organize an Induction Programme for Newly Students.
- To organize Campaign for COVID-19 awareness through NSS Unit.
- To continue the Short Term Skills-Based Courses.
- To promote Teachers to MRP, Research Projects etc.
- To undertake API of Teachers due for the Career Advancement Scheme Promotion.
- To introduce BCom III Class.
- To introduce Beauty Therapy and Hair Styling Certificate Course under the auspices of the UGC and NSQH.